

AARTHI GEORGE



Contact

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Skills

- Excellent oral & written communication skills in English & German.
- Developing Training Material/Curriculum
- People Management & conflict resolution
- Collaborative, detail oriented & creative.
- Proactive mentor to learners & a team player.
- Linguistics expertise
- Educational leadership
- Assessment analysis
- Proofreading expertise
- Learner engagement
- Cultural sensitivity
- Motivational strategies
- Safeguarding policy knowledge
- Academic grading proficiency
- Coursework assessments
- Online learning platforms mastery
- Text analysis proficiency
- Pupil assessment
- ICT utilisation in teaching

Summary

Highly skilled, passionate & motivated English Language Educator, possessing native level proficiency in English, mastery over learning and development practices, methodologies and current trends in the training and mentoring sphere. Collaborative, adaptable with a penchant to improve communication & speaking skills one lesson at a time.

Experience

English Educator & Language Co-ordinator

De Sales Academy | December 2022 - Current

- Worked extensively on improving pronunciations, phonetics, usage, vocabulary and intonation.
- Reduced impact of strong native accents in speech.
- Created successful training courses based on evaluation of student needs.
- Developed long-term training strategies for new and existing learners across multiple departments.
- Utilised feedback from learners to refine training approaches, achieving higher satisfaction rates.
- Orchestrated team-building activities that enhanced collaboration and communication among learners.

English & German Educator

Symbiosis Skills and Professional University | India | January 2021 - September 2024

- Managed Learning Management Systems, maintained crucial and confidential academic reports, liaised contact with foreign universities and companies for placement drives and higher education opportunities.
- Developed creative teaching materials, designing to assist in educating lesson topics.

Education

University of Pune

Masters of Arts: English
2020

University of Pune

Bachelors of Education:
English and Social Studies
2016

Nowrosjee Wadia College

Bachelors of Arts: Psychology,
Arts
2015

Nowrosjee Wadia College

HSC: Arts
2012

St. Ursula High School

SSC Board
2008

Max Mueller Bhavan-Goethe

Institut

C1 Niveau: German Language

- Used engaging, clear and concise public speaking and presentation skills to deliver lessons.
- Kept students engaged and alert throughout lessons by creating educational and inspiring lesson plans
- Organised skill based workshops, short term training sessions on soft skills, communication and design thinking leading to an increase in 'Skilling India' initiative by the University.
- Launched the monthly magazine titled 'Symbi Tribe'. Researched, proof-read and strategized content for the digital magazine. Created structured deadlines to ensure timely publishing, mentored student editor, built a strong editorial team and curate digital strategies on social media platforms to successfully promulgate the digital magazine.
- Trained and mentored learners to maximise college academic performance.

German Language Educator

Elpro International School | INDIA | October 2018 - March 2021

- Organised and supervised field trips to German-speaking environments, offering immersive and experiential learning opportunities.
- Developed creative teaching materials, to assist with teaching of German language in compliance with CEFR- The Common European Framework Regulation of languages.
- Adapted teaching strategies to meet the diverse needs of pupils, including those with special educational requirements. Initiated a need-based remedial coaching wing 'Language Lab' for learners with varied needs.
- Delivered expert insights on nuanced language usage.
- Contributed to content creation with authentic examples.
- Analyzed learner feedback to determine knowledge gaps.
- Monitored ongoing trends and methodologies in language education.

German Language Educator

City International School | June 2015 - March 2017

- Employed diverse teaching approaches like project-based teaching, collaborative peer learning, inquiry-based learning, context-based learning, gamification and flipped/blended learning to help students of all abilities understand course material.
- Sourced optimal curricula from 'Goethe Institut- Germany 'and developed lesson plans to fully cover target material for each course.
- Identified students' individual and collective learning needs, designed and delivered instruction with the help of new media like 'Articulate 360,

Storyline 360, Mood boards, Canva, Adobe Indesign, Adobe Express' to capture students' interest and maximize individual learning.

- Coordinated with school administration to implement policies and procedures that support student learning. Communicated frequently with the Central Board of Secondary Education officials and other schools heads to evaluate learning requirements for the German language at the beginner, intermediate and advanced levels.

Volunteer

Hindustan Antibiotics, Little Millennium Kindergarten | INDIA | January 2012 - January 2015

- Scheduled school visits for audits, maintained documents of school regulation, managed counselling for admissions, planned cultural activities for students, parents and management, collaborated with vendors to organise field trips, exhibitions and fairs.
- Resolved customer queries and problems using effective communication and providing step-by-step solutions. Documented queries and managed ISO related documents.

Languages

English: First Language

