

BIO-DATA

NAME : **K.R. BALAJI**
FATHER'SNAME : **LATE K. RAMANATHAN**
DATE OF BIRTH : **09-05-1967**
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MAILING & PERMANENT ADDRESS : **NO 25, KRISHNA KRUPA, MAIN ROAD,
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QUALIFICATION : **B.E. (MECHANICAL)**
YEAR OF COMPLETION : **1990**
UNIVERSITY : **BANGALORE**
MARTIAL STATUS : **MARRIED**
RELIGION & CASTE : **HINDU, BRAHMIN**
OTHERS : **Working Knowledge of M.S Word, MS Excel,
E-mail and Internet.**

WORK EXPERIENCE

SL NO	DESIGNATION	ORGANISATION NAME	NATURE OF DUTIES	FROM	TO	REMARKS
1	Admin & Marketing Executive	ATO India Ltd	Admin & marketing	Dec-22	Jun 24	More of Marketing job. looking for admin role.
2	Vendor Payable	CMR group of Institutions	Vendor Payable	Dec-21	Jun-22	Contract
3	Assistant Manager	Golden Palm Canteen (Army Unit)	Sales & stores department	Mar-21	Dec-21	Contract
4	Admin Executive	National public school-Yeshwanthpur	All Admin activities	Dec-19	Jun-20	covid-19
5	Admin Supervisor	Jai Hind PU college	All Admin activities	Mar-19	Jun-19	No proper salary
6	Admin Executive and Stores- in-charge	Presidency school RT Nagar	All Admin activities	Mar-17	Dec -18	Management rules
7	Office Superintendent	Seshadripuram P.U. College	Incharge of all admin Activities	Jul-13	Dec-13	personal
8	Admin Executive and Stores- in-charge	Jain Heritage school	All Admin activities	Jul-08	Jul-13	less salary
9	Assistant Engineer (Maintenance)	Shakthi Kiran Pvt Ltd	Maintenance Management	Feb-08	Jul-08	Better Prospects
10	Assistant Engineer (Production)	Kaveri Steels Private Limited,	Production Management	Nov-95	May-06	Units closed down due to Labor problem

11	Sales Executive	Sabco India Pvt.ltd	Sales	Dec-94	Nov-95	Better Prospects
12	Assistant Marketing Officer	STI Products India Ltd	Marketing	Jan-94	Nov-94	Better Prospects
13	Development and technical executive	Business & Industrial consultants	Preparation of Valuation reports	Jun-92	Nov-93	Better Prospects
14	Trainee engineer	K.S.R .T .C	Trainee	Nov-90	Nov-91	Apprentice act

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