

Bhargavi G Kallihal

MBA GRADUATE

Profile

HR-focused MBA graduate with internship experience at Sundaram Fasteners supporting recruitment, onboarding, HRS maintenance, payroll support, and employee engagement. Detail-oriented, quick learner, and collaborative—seeking an entry-level HR role to improve employee experience and HR operations.

Experience

HUMAN RESOURCES MANAGEMENT INTERN, Sundaram Fasteners Limited, Hosur

OCT 2025 – NOV 2025

- Supported end-to-end recruitment: created job postings, screened candidates, coordinated interviews with hiring managers, and managed timely candidate communications to enhance the candidate experience and streamline scheduling.
- Updated and maintained HRIS and personnel records, improving data accuracy and enabling reliable reporting and payroll inputs.
- Assisted payroll preparation by collecting, validating, and reconciling attendance and payroll inputs; identified and resolved discrepancies to support on-time processing.
- Organized employee engagement activities and training sessions, handling logistics, communications, and feedback collection to increase participation and boost workplace morale.

Education and Training

MBA, Oxford College of Business Management - Bangalore

MBA, Human Resources Management – Dec 2025

- Concentrations: Talent Acquisition, HR Analytics, Compensation & Benefits.
- Relevant coursework: Recruitment & Selection, Employee Relations, HR Analytics.
- Capstone: Designed and validated recruitment process improvements to increase screening efficiency and enhance candidate experience; incorporated ATS best practices and structured interview frameworks.
- Activities: Participated in a seminar on Modern Recruitment Techniques and contributed to student HR initiatives.

Details

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Skills

HR Screening
Recruitment strategies
MS Excel
Communication Skill

Languages

English
Kannada
Marathi
Hindi
Telugu