

Ngaineichong Touthang

K. Salbung, PO- Tuibung, Churachandpur District

Manipur, Pin - 795128

Permanent Address: Moreh Ward No. 2, Tengnoupal District, Manipur, Pin - 795131

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Objective

Dedicated and organized professional seeking a position as a librarian, where I can utilize my knowledge and passion for literature, organization, and information management to contribute to a well-functioning and resourceful library environment.

Personal Details

Date of Birth: 20/08/1990

Father's Name: Zamkhongam Touthang

Mother's Name: Chinhoineng

Nationality: Indian. Gender: Female

Marital Status: Single

Languages Known: English, a little Hindi

Educational Qualifications

Qualification	Board/University	School/College Name	Subjects	Year of Passing	Percentage/Grade
HSLC	Board of Secondary Education Manipur	St. George School	Maths, Sciences, Social sciences, English, MIL, Home Science	2006	59%
HSSLC	Meghalaya Board of Secondary Education	St.Peter's Higher Secondary School	Maths, Physics, Chemistry, Biology, English	2008	51.4%
Graduation	North Eastern Hills University	Shillong College	Zoology Honours	2011	55%
Master's degree	North Eastern Hills University	North Eastern Hills University	Library and information Science	2016	67.7%

Experience

1. One month internship in NEHU Library and one month internship in College of Teacher Education, Shillong.
2. Two years and Eight months working experience as a Librarian in St. Claret College, Ziro, Lower Subansiri District, Arunachal Pradesh.
3. Joined one day J-stor seminar.

Skills

- Experience in handling Rfid, Libsys and Koha Software
- Knowledge of DDC 23th edition.
- Strong knowledge of library organization systems
- Excellent communication and interpersonal skills
- Proficient in basic computer.
- Attention to detail and good organizational skills
- Passionate about literature and research

References

Available on request.