

RACHANA MISHRA

Hindi Teacher | Academic Content Writer

M.Sc., MA Hindi (Pursuing), B.Ed. (Hindi, Science), CTET Qualified

Contact: 9742977392 | Email: racsdeep@gmail.com | Location: Sarjapur, Bangalore

Objective:

Dynamic and dedicated educator with experience teaching Hindi across **CBSE, ICSE**, and **Cambridge curricula**, along with a strong background in academically aligned content development for upper primary and middle school levels. Skilled in activity-based learning, differentiated instruction, and designing remedial programs for non-Hindi speakers and students who struggle with language acquisition. **CTET-certified** and experienced in digital pedagogy, LMS usage, and AI-powered educational tools. Passionate about creating inclusive, engaging, and student-centered learning environments. Seeking an opportunity in a progressive educational institution or edtech organization to contribute to innovative teaching practices, curriculum design, academic content development, and educator training.

Professional Experience:

- **Deccan International School, Bangalore | 16/06/2025 – Present**
Hindi Teacher (Cambridge & ICSE)

Responsibilities:

- Deliver Hindi instruction aligned with Cambridge and ICSE standards, ensuring strong learning outcomes.
- Plan engaging, activity-based lessons that promote communication, creativity, and language skills.
- Provide differentiated instruction and support for diverse learners, including non-Hindi speakers.
- Design assessments, lesson plans, and learning resources aligned with curriculum goals.
- Collaborate in academic activities, language events, and student development initiatives.

- **Academic Content Writer**
Raise Edutech Ventures Pvt. Ltd. | 26/08/2024 – 02/06/2025

- Content Development
 - Designed engaging Hindi content including classwork/homework sheets, assessments, and project-based tasks aligned with Bloom's Taxonomy.
 - Developed comprehensive lesson plans, teaching guides, and PowerPoint presentations for effective classroom delivery.
- Curriculum Planning
 - Created academic planners and curriculum maps aligned with CBSE and ICSE standards.
- Experiential Learning
 - Integrated field trip planning into the curriculum to reinforce language acquisition through real-world exposure.
- Teacher Training
 - Conducted workshops to train educators on lesson execution and student engagement strategies.
- Quality Assurance
 - Ensured lesson plan quality, alignment with standards, and pedagogical effectiveness.

- Tools & Technologies
 - Used AI tools (ChatGPT, Gemini, Grok, DeepSeek AI, Twinkl, Gamma, Slidesgo, Canva) for resource creation.
 - Proficient with Microsoft Outlook, Teams, OneDrive, Excel, PowerPoint, and Word for planning and collaboration.
- **Kiya Learning- Online Hindi Teacher (Part Time)- 13/04/2024- 15/06/2025**
- Delivered Hindi instruction to students from diverse global backgrounds, including those following the Singapore Hindi Society curriculum, as well as students from Australia, UAE, and the US. Focused on spoken Hindi and Hindi within international curricula, using innovative methods to improve language proficiency and cultural understanding.
- Created tailored lesson plans to address diverse learning needs and align with global educational standards.
- **Hindi and Science Teacher**
Delhi Public School, Electronic City, Bangalore | 28/05/2019 – 12/04/2024
- **Educational Responsibilities:**
 - Served as Subject Representative for Hindi, leading curriculum planning and execution.
 - Created study materials, lesson plans, and enrichment activities aligned with CBSE standards.
 - Planned weekly/monthly academic portions for comprehensive coverage.
 - Conducted assessments and provided feedback to support student progress.
 - Supported students with special needs using tailored instructional strategies.
 - Managed classroom activities, discipline, and attendance records.
 - Completed progress reports and communicated with parents/guardians.
 - Participated in staff meetings, conferences, and workshops to enhance teaching practices.
- **Administrative Responsibilities:**
 - Coordinated health education and checkup programs.
 - Prepared timetables and managed school activity schedules.
 - Organized competitions, Olympiads, and Spell-Bee exams.
 - Conducted parent orientations and served as Hobby In-Charge.

Non-Teaching Experience

- **Research Assistant**
ICMR, Delhi | 11/06/2009 – 11/12/2009
- Supported digitization of the Indian Journal of Medical Research (IJMR).
- Edited and proofread research articles for accuracy and quality.
- Generated keywords and metadata for content organization.
- Collaborated with teams to streamline the digitization process.

Skills:

- **Content Research and Development Tools:** Proficient in AI-assisted teaching tools and digital platforms for creating engaging learning resources.
- **Productivity and Communication Tools:** Advanced proficiency in Microsoft Office Suite and Google Workspace for lesson planning, documentation, and collaboration.

- **Pedagogical Expertise:** Curriculum planning, Bloom's Taxonomy integration, academic planning, and assessment design.
- **Teaching and Classroom Skills:** Classroom management, student engagement strategies, concept simplification, individualized support, and inclusive teaching practices.
- **Communication and Speaking Skills:** Strong verbal communication, clear articulation, confident public speaking, storytelling, and effective explanation skills.
- **Additional Skills:** Project coordination, event organization, time management, adaptability, and problem-solving.

Academic Details:

Degree/Course	Institution/University	Year of Passing	Percentage
B. ED	Allahabad State University, Allahabad	2018	70.0
M.Sc. Microbiology	HNB Garhwal University, Uttarakhand	2008	70.0
B.Sc. Medical Microbiology	C.C.S University, Meerut	2006	62.5
Intermediate	U.P. Board	2002	63.8
High school	U.P. Board	2000	59.5

Certifications:

- CTET qualified.
- Certifications in AI for Education and Generative AI (Intel AI Programs).
- Certified in Responsible AI and Web 3.0 fundamentals.
- Certificate in Computer Applications and Programming (including MS Office and basics).

Workshops and Trainings

- Multilingual Education in Primary Grades- CBSE
- Health and Well-being- CBSE
- Introduction to foundational Literacy and Numeracy- CBSE
- Competency based Education – CBSE
- Blended learning- Bangalore Sahodaya Schools
- Roadmap for an Inclusive School- DPS North
- NEP for Foundational Years- EdJobster
- Art Integrated Learning- CBSE
- Managing Virtual Classes- CBSE
- Blooms Taxonomy and its Application- CBSE
- Working with learning Disabilities- CBSE
- Environmental Education in practice- CBSE
- Anger free School- CBSE
- Story telling in classroom- CBSE
- Teaching Strategies in Hindi- CBSE

Date:

RACHANA MISHRA

Place: Bangalore