



MUHAMMED FAYIZ V C

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Date of birth: 25/12/2001 **Nationality**: Indian

EDUCATION AND TRAINING

[10/2023 – 04/2025] **Masters of Library and Information Science**

Pondicherry University www.pondiuni.edu.in

City: Pondicherry | **Country**: India |

[06/2020 – 04/2023] **Bachelor of Arts in Sociology**

University of Calicut <https://www.uoc.ac.in>

City: Malappuram | **Country**: India |

WORK EXPERIENCE

[01/07/2024 – 30/07/2024] **Library Internship**

Indian Institute of Technology Madras

City: Chennai | **Country**: India

- Gained hands-on experience in library operations by assisting with daily workflows and user services.
- Catalogued and processed 100+ books using UDC and MARC standards.
- Supported circulation activities for 50+ members daily, utilizing RFID technology for efficient material tracking and management.

[10/2024 – 02/2025] **Online Tutor**

Alif Education

Personalized online tutoring for school students.

[07/2024 – 12/2024] **AI Trainer**

Outlier AI

Training AI models in Malayalam by evaluating responses and refining prompt accuracy.

VOLUNTEERING

[09/2024 – Current] **Information coordinator, New Professionals Special Interest Group (NPSIG)**

International Federation of Library Associations and Institutions (IFLA)

- Curate and manage content for NPSIG's social media platforms, increasing engagement and visibility of group activities and initiatives.
- Regularly update and maintain the IFLA webpage with news, events, and relevant information to keep members informed and engaged.

[03/2024 – 04/2025] **Coordinator, Kalam Vanimel Study Circle** Pondicherry University

Conducting academic discussions, NET coaching, and co-curricular programs.

[07/12/2023 – 09/12/2023] **Volunteer, IASLIC 33rd All India Conference** Pondicherry University

Assisted in organizing and managing sessions for the national library science conference hosted by the LIS Department,

Pondicherry University.

- [06/2022 – 05/2023] **Assistant Convenor, Research Cell** Masrahul Mawahib Students Association (College Union)
- Co-ordinated Research activities under the college union
 - Implemented new programs
- [06/2021 – 05/2022] **Convenor, Research Cell** Nibrasul Ulama Students Federation (College Union)
- Co-ordinated Research activities under the college union
 - Implemented new programs
 - Increased student participation by 25 %
 - Popularized Research activities
- [06/2019 – 05/2021] **Library Assistant** Nibrasul Ulama Students Federation (College Union)
- Assisted the Librarian in maintaining the Library
 - Engaged with thousands of works ranging from classical to modern
 - Conducted library-related programs

PRESENTATIONS

Panelist: AI and Libraries: Opportunities & Challenges, Librarians' Day (2024).

Panelist: New Education Policy of India, Markaz Literature Festival (2023).

ACHIEVEMENTS & HONORS

First Rank in Pondicherry University Entrance list & Top three in all MLIS Semesters.

B Grade – Intercollegiate Group Project Contest (2022)

2nd Prize – Intercollegiate Video Presentation Competition (2020)

SKILLS

Koha Library Software | DSpace | Microsoft Office | Greenstone Digital Library Software | Canva | Content Management System Drupal | WordPress | Research assistant