

NAVANEETH S P

MARUTHIYOTT (HO),THURUTHYAD (PO),BALUSSERY, KOZHIKODE-673612

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DoB - 16/01/2001



OBJECTIVE

Dedicated and detail-oriented Library and Information Science postgraduate with hands-on experience as a School Librarian. Proficient in managing library operations, cataloging, and digital resource management. Demonstrated ability to foster a love for reading and learning among students through innovative programs and activities. Skilled in utilizing ERP systems to streamline library processes and enhance user experience. Committed to creating an inclusive and engaging library environment.

EDUCATION

- CENTRAL UNIVERSITY OF TAMILNADU** 2022-2024
M.Lib.I.Sc
79%
- GOVERNMENT COLLEGE KODENCHERY** 2018-2021
BSc Physics
73.9%
- GHSS KOKKALLUR** 2018
Higher secondary
89.9%
- GHSS KOKKALLUR** 2016
SSLC
FULL A+

WORK EXPERIENCE

2024 SEPTEMBER - PRESENT

- SCHOOL LIBRARIAN**
VIBGYOR HIGH, Marathahalli, Bangalore
- INTERNSHIP 2024 January**
IIT Madras

INTERNSHIP - IIT MADRAS

2024 JANUARY

- Assisted in acquisition processes, including book tagging and inventory checks.
- Participated in circulation tasks, aiding patrons and managing transactions.
- Contributed to cataloguing efforts, editing MARC entries and labeling books.
- Provided user support in the Book Bank, assisting with borrowing and policies.
- Engaged in administrative tasks, including record-keeping and procurement

PROJECTS

- TRAJECTORY OF CHARGED PARTICLE IN UNIFORM ELECTRIC AND MAGNETIC FIELD**
Undergraduate
- INLUENCE OF THE DESIGN AND SPACE OF LIBRARIES TOWARDS USER SATISFACTION : A COMPARATIVE STUDY ON CHOZHA CENTRAL LIBRARY,CENTRAL UNIVERSITY OF TAMIL NADU AND CENTRAL LIBRARY,CENTRAL UNIVERSITY OF KERALA**
Postgraduate

REFERENCE

- Dr. K.G. Sudhier**
Dept. of M.Lib.I.Sc, Central University of Tamil Nadu.
Assistant Professor,
kgsudhier@cutn.ac.in

- **Dr. V.K. Dhanyasree**
Dept. of M.Lib.I.Sc, Central University of Tamil Nadu.
Assistant Professor
dhanyasree@cutn.ac.in

LANGUAGE

- ENGLISH (full professional proficiency)
- HINDI (limited working proficiency)
- MALAYALAM (mother tongue)
- TAMIL (very limited working proficiency)

CERTIFICATIONS AND WORKSHOPS

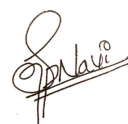
- Participated in the National seminar on Reimagining Libraries: Innovations in Technology and Trends organized by Chozha Central Library, Central University of Tamil Nadu.

SKILLS

- Proficiency in Classification systems (DDC and UDC)
- Skill in Cataloguing (MARC, AACR2, RDA)
- Problem-solving skill
- Effective time management

SOFTWARE

- MS Office
- Python
- Virtua,Elims
- DSpace, WordPress, Joomla



Signature: _____

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