

□ OBULAKSHMI JAYAPRAKASH

40, Kamarajar nagar, 4th cross,
Chinnathirupathi, Salem – 636008
Phone: 7598459242
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Objectives:

To work in a challenging environment demanding all my skills and adapt myself in different fields for the development of the organization with impressive performance.

Education:

Course	Institution	Name of the examination	Passing the year
B. Com (General)	Sri Sarada College for Women (autonomous), Salem	Periyar university	2022
12th	St. Mary's Girls Higher Secondary School, Arisipalayam, Salem - 636008	State board	2019
10th	St. Mary's Girls Higher Secondary School, Arisipalayam, Salem - 636008	State board	2017

Experience:

Working as typist in Classic Neet academy, From 2022 – Till date. Located at Tamil Nadu, Salem (District).

Technical Skills:

- MS office
- Well-Versed with Internet Usage
- Typing

Personal qualification:

- Team management & coordination
- following the TAT for the all task

- Internship training (IPSR solution Ltd – Digital marketing)

Personal details:

- **Father name** : Jaya Prakash D
- **Date of birth** : 17. 10. 2001
- **Sex** : Female
- **Marital status** : Unmarried
- **Language known** : Tamil, English (To Write, Read, Speak), Kannada(To Speak)
- **Nationality** : Indian
- **Hobbies** : Listening music, Reading books, Playing Carrom, Shuttle

Declaration:

I hereby declare that the above written particulars are to the best of my knowledge and belief.

Date:

Place:

J. Obulakshmi