

NAGAIHA S. SIREESHA

Principal

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Objective

To contribute to the holistic growth of an educational institution by implementing innovative methods and strategies, fostering academic excellence, and driving organizational development.

Educational Qualifications

- **MBA (Human Resources):** Periyar University | 72% | 2008–2010
 - **M.A. in English Literature:** Mysore University | 72% | 2005
 - **B.Ed:** Mysore University | 72% | 2003
 - **Bachelor of Business Management (BBM):** N.P.S. (W) College | 60% | 1998–2001
 - **PUC (CSC):** P.C.R Junior College | 76% | 1996–1998
 - **SSC:** Kings English Medium School | 80% | 1996
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Professional Experience

High School Coordinator

Dr. C. Reddy School | 2010–2012

- Oversaw high school academic operations and coordinated extracurricular activities.
- Ensured compliance with CBSE standards and student-centric teaching methodologies.

Principal

Rabindra Bharathi Group of Schools | 2012–2016

- Led the institution, enhancing academic results and extracurricular performance.
- Conducted teacher training sessions and streamlined administrative processes.

Principal

Indo Sunrise International School, Kattijanahalli | 2016–2018

- Successfully implemented hybrid teaching methods and enhanced student engagement.
- Built effective communication channels between staff, students, and parents.

Principal

Shree Educational Institutions | 2018–2022

- Introduced innovative pedagogical techniques to improve overall academic performance.
- Spearheaded infrastructure development and resource optimization.

Principal

Narayana Educational Institutions, Guwahati | 2022–Present

- Managing academic and administrative functions to uphold CBSE standards.
 - Promoting a culture of excellence and innovation among students and staff.
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Skills & Additional Qualifications

- Proficient in **MS Office** and other educational management tools.
 - Strong leadership, organizational, and communication skills.
 - Diploma in Computers.
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Awards & Achievements

- Won multiple prizes in painting competitions at state and district levels during school years.
 - Recognized as "Best Student" for arts and drama at the college level.
 - Awarded for achievements in sports and co-curricular activities during college.
 - Honoured as "Best Spokesperson" at the college level.
 - Participated in virtual quizzes on the National Education Policy (NEP).
 - Attended various webinars on innovative educational concepts (2020).
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Hobbies

- Painting
 - Traveling
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Roles & Responsibilities

1. Counselling parents and motivating students to foster a positive learning environment.
2. Managing inventory, logistics, canteen operations, and classroom resources.
3. Planning and executing promotional activities, including managing the institution's social media presence.
4. Organizing hybrid classrooms and ensuring adherence to CBSE standards.
5. Maintaining accurate school records and administrative documentation.

6. Coordinating internal and external school events and activities.
7. Managing utilities such as water, electricity, and laboratories for effective utilization.
8. Updating schedules and optimizing resource management systems.
9. Liaising with government bodies and external organizations for institutional programs and assistance.

Personal Details

- **Name:** N. Sireesha
- **Father's Name:** P. Nagaiah
- **Date of Birth:** 18 August 1981
- **Address:**
H. No. 19, 4th Cross, Jai Bhuvaneswari Layout,
K.R. Puram, Bangalore – 36
- **Languages Known:** English, Hindi, Telugu, Kannada, Tamil

Place: Bangalore – 36

Date:

Signature:

N. Sireesha