

CURRICULUM VITÆ

Name: PRUTHIRAJ NAYAK

Library Associate, Information & Library Network Centre (INFLIBNET)

Phone : 8144315108, 8018773182

E-Mail: pruthivi71@gmail.com, pruthirajnayak717171@gmail.com

Permanent Address: Munida, Achyutapur, Khaira, Baleswar, Odisha, Pin-756050



Career Objective

Library professional with over an years of experience in resource management, digital libraries, and research support. Seeking a position to leverage skills in library management and information services.

Professional Experience

- **Library Associate**, (March-2024 - Present), Information & Library Network Centre (INFLIBNET), Gandhinagar
Project Involvement: NIRF, Vidya Mitra, MMTTP, ISBN, DTBU, Autonomus Portal, Professor of practice,Phd Citation Excellence,DEB etc.
- **Library Trainee**, (January-March,2024)
Resource Centre, National Institute of Fashion Technology (NIFT), Gandhinagar
- **Library Internship**, Central Library,Central University of Gujarat, Gandhinagar

Educational Qualification

- **Masters in Library and Information Science** (2021-2023) Central University of Gujarat, Gandhinagar
- **B.Sc. Mathematics** (2018-2021) Fakir Mohan University, Balasore, Odisha
- **Post Graduate Diploma in Computer Application** (2020) Dot Institute of Computer Education, Soro, Balasore
- **Intermediate** (2018) Simulia College, Markona, Balasore, Council for Higher Secondary Education, Odisha
- **High School** (2016) U. P Ucha Bidya Mandir, Ohada, Balasore, Board of Secondary Education, Odisha

Professional Skills

- Library Management Systems (LMS): Familiarity with software such as Koha, SOUL & E-Granthalaya
- Cataloging and Classification, RFID Technology, Weeding, Collection,Maintenance & other In-house operations of the library.
- Digital Libraries: Experience with managing and accessing digital repositories.
- Research Skills: Strong capability in conducting academic and professional research.
- Information Retrieval: Ability to efficiently retrieve and disseminate information using advanced search techniques.
- Bibliographic Databases: Experience with databases like Scopus, Web of Science, etc.
- Patent Databases : Esperience with database like Derwent, InPASS & WIPO etc.

Soft Skills

- Teamwork, Presentation, Problem-Solving, Communication, & Time Management
- Word Processing Software: Google Docs, MS Office & WPS Office
- Flip-grid, Padlet, Zoom, Skype, Google Classroom Module & Moodle
- Social Media Platforms: Twitter, Instagram, Facebook, YouTube, LinkedIn

Certification Course

- **Swayam Online Course:** Successfully completed the 4 credit course **Academic Writing** with score of 85% from the evaluation based on continuous online assessments and the proctored examination held in month of August 2022.This course was offered by Dr. Ajay Semalty of HNB Garhwal University.

- **Online Course:** Successfully completed Learn useful formulas of **MS Excel** an online course authorized by E-learnmarkets. Completion Date: 28th May, 2022

Dissertation

- ❖ **Promoting Literacy among Support Staff of CUG through Provision of Reading Material: A community initiative**

Details of Participation in Workshop / Conference / Seminar / Webinar

- ❖ Participated in the online workshop on “**The ABCs of Systematic Reviews: A Workshop for Librarians Getting Started**” by Dr. Zahra Premji and Mrs. Aditi Gupta, the University of Victoria Libraries, Canada on 20th June 2023.
- ❖ Participated in Three Days International Online Workshop on **Advanced Research Tools for Effective Research** Organized by Research and Publication Division, Scholars Gate, Tamil Nadu in association with Manuscriptpedia, Tamil Nadu, India on 10-12th of May 2023.
- ❖ Attended Webinar "**Enabling Innovation in 21st Century Insts: the Tech Stack Strategies for Libraries**" by Dr M G Sreekumar Organized by DELNET on 24th January 2023.
- ❖ Participated in the International Workshop on **Research and Data Interpretation Techniques Using SPSS (Hands-On)** International Online Workshop organized by Scholars Gate on 23-01-2023 to 25-01-2023.
- ❖ Participated in National Workshop on "**Implementation of User Footfall Tracking Module in Libraries Using Koha**" organized by Library Department, Bhogawati Mahavidyalaya Kurukali on 22nd December 2022.
- ❖ Participated in the Librarian's Day Seminar organized jointly by ADINET & CEPT University on "**Redesigning Library Spaces & Services**", held on Saturday, 27th August 2022 at CEPT University.

Personal Information

- **Date of birth:** 01/08/2001
- **Father Name:** Avimanyu Nayak
- **Mother Name:** Nayana Nayak
- **Nationally:** Indian
- **Native language:** Odia
- **Marital Status:** Unmarried
- **Language Known:** Odia, Hindi, English

Declaration

I hereby declare that the information stated above is accurate to the best of my knowledge verify its authenticity. I request you to consider my candidature, thereby providing me an opportunity to prove my worth.

Place:

Date:

Candidate Signature

References

1. Dr. Abhishek Kumar (Scientist - E)

Email id - abhishek@inflibnet.ac.in

Information & Library Network Centre (INFLIBNET), Infocity, Gandhinagar, Gujarat-382007

2. Dr. Amit Kumar (Associate Professor)

Email Id - amit.kumar@cug.ac.in

School of Library and Information Science(SLIS), Central University of Gujarat, Sector-29, Gandhinagar-382030, Gujarat, India

3. Dr Rashmi Kumbar (Librarian)

Email Id - kumbar.rashmi@gmail.com

Resource Centre, Dhirubhai Ambani University, Reliance Cross Rd, Gandhinagar, Gujarat 382007