

RUPESH KUMAR MAHATO

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Self-motivated and hardworking fresher seeking for an opportunity to work in a challenging Environment to prove my skills and utilize my knowledge & intelligence in the growth of the organization.

❖ EDUCATION

JUNE 2024

BACHELOR OF LIBRARY AND INFORMATION SCIENCES – WITH 1ST DIVISION

OCTOBER 2022

BACHELOR OF SCIENCE (ZOOLOGY HONS.) WITH 1ST DIVISION – JCC, JAMSHEDPUR

12TH STANDARD – JAMSHEDPUR CO-OPERATIVE COLLEGE - JAMSHEDPUR

10TH STANDARD – KENDRIYA VIDYALAYA SEVOKE ROAD - SILIGURI

❖ INTERNSHIP — **ST. XAVIER COLLEGE, RANCHI** — 1 MONTH

❖ CERTIFICATE

- e-Granthalaya Library Software
- Koha Library Software

❖ TECHNICAL SKILLS & EDUCATION:

- Diploma in Computer Application
- Computer Typing
- MS Office etc.

❖ SOFT SKILLS:

- Good Communication Skills
- Critical Situation Handling Ability
- Positive Attitude towards Working Culture
- Eager to Learn More with Best Output
- Good in Leading Big Team

❖ LANGUAGES KNOWN:

- English
- Hindi

❖ DECLARATION:

I hereby declare that all the statements made above are true and correct to the best of my knowledge and belief. I assure you, if I'm given a chance to serve, I shall try my level best to come up to your expectations.

Date:

(RUPESH KUMAR MAHATO)