

SAYANTANI SAHA

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CAREER OBJECTIVE:

Looking for well growth and challenging opportunities to exploit the inner talent in the best working environment for emergence as a competitive professional to serve the very purpose of the organization.

Summary:

Strategic senior executives are known for their remarkable productivity and efficient task completion. I specialize in leadership, operational strategy, and financial acumen. Excels in communication, negotiation, and problem-solving to achieve organizational goals. Committed to fostering team collaboration and driving sustainable growth through insightful decision-making.

Skills:

- Client relationship management
- Vendor management
- Operational analysis
- System implementation
- Data analysis
- Sales strategy development

WORK EXPERIENCE:

1. Senior Executive, NetCarrots Loyalty Services

September 2021 - Present

Bengaluru, Karnataka

- 3.5+ years of expertise in client servicing and vendor management.
- Recognized as an effective communicator and collaborator who generates growth in client relationships.
- Successful history of resolving customer-related issues while maintaining revenue.
- Skilled in analyzing existing operations and implementing new systems to improve organizational performance.

2. CRM Executive, SURAKSHA DIAGNOSTICS PVT. LTD.

November 2017 - July 2020

Kolkata, West Bengal

- Communicated with patients, resolving their issues in scheduling appointments.
- Coordinated home collection department operations for collecting samples.

3. Back Office Assistant, M.M. Enterprise

March 2017 - August 2017

Kolkata, West Bengal

- Worked as a data entry clerk and handled customer communication.
- Assisted in improving product value through effective customer engagement.

EDUCATIONAL QUALIFICATION:

- Master of Arts – History
Rabindra Bharati University, Kolkata, West Bengal | July 2017
- Bachelor of Arts – History
Calcutta University, Kolkata, West Bengal | July 2014
- Higher Secondary Education
DumDum Motijheel Girls' High School, Kolkata, West Bengal | June 2011
- Secondary Education
DumDum Motijheel Girls' High School, Kolkata, West Bengal | May 2009

Achievement:

Recognized by management for receiving excellent customer feedback and contributing to revenue growth

EXTRA QUALIFICATION:

Good amount of knowledge in Computer Application (Excel, Word, Power Point Presentation)

PERSONAL INFORMATION:

- **Date of Birth** : 8th February 1993
- **Gender** : Female
- **Nationality** : Indian
- **Religion** : Hinduism
- **Marital Status** : Married
- **Languages Known** : English, Bengali and Hindi
- **Hobbies** : Cooking, Music, Internet Surfing

DECLARATION: I hereby declare that the above-mentioned information is true to the best of my knowledge and belief.

Date:

Place: Bangalore

Signature