

SHIVANANDA K M

Kammasandra (V), Uthnur (Post),

Kolar Taluk and District, Karnataka - 563127

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### Career Objective

Motivated and dedicated B.Com graduate with strong communication and time management skills, seeking an opportunity to contribute effectively in a challenging environment and grow professionally.

### Education

Bachelor of Commerce (B.Com)

SAI VIJAYA First Grade College, Srinivaspur

Nov 2019 - Sep 2022 | Result: A+ (First Class Exemplary)

### Pre-University Course (PUC)

SAI VIJAYA PU College, Srinivaspura

Result: Distinction with 92.33%

### Skills

- Strong Communication
- Fast Learner
- Ability to Work Under Pressure
- Team Collaboration
- Time Management

## Computer Skills

- MS Office (Word, Excel, PowerPoint)
- Internet Browsing
- Email Communication
- Tally ERP 9

## Languages Known

- Kannada
- English
- Telugu

## Hobbies & Interests

- Writing
- Reading
- Listening to Music
- Learning Languages

## Personal Information

Date of Birth: 20 August 1999

Nationality: Indian

## Declaration

I hereby declare that the information provided above is true and correct to the best of my knowledge and belief.

Place: Kolar

Date: 16 April 2025

Signature: Shivananda K M