



YOGANANDA B R

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SUMMARY

"A highly motivated and analytical B.Com graduate seeking an entry-level position in finance, possessing strong accounting and analytical skills acquired through coursework and internships. Eager to contribute to a dynamic organization while further developing expertise in financial analysis."

SKILLS

- Inventory management
- Vendor management
- Time management
- Organizational skills
- Problem solving
- MS office
- Public speaking
- Analytical and critical thinking
- Written communication
- Multitasking Abilities
- Decision-making
- Supervision and leadership
- Customer relations
- Effective communication
- Stock replenishment
- Inventory control
- SAP
- TALLY
- FINACIAL SKILLS

EXPERIENCE

STORE INCHARGE, 01/2022 - Current
ASWINI LAKHOTIA, BENGALURU, INDIA

1. Inventory management: Managing inventory levels, tracking stock movements, and maintaining accurate records.
2. Staff supervision: Supervising store staff, including training, scheduling, and performance management.
3. Store operations: Ensuring the store is clean, organized, and running smoothly.
4. Customer service: Providing excellent customer service and resolving customer complaints.
5. Inventory control: Conducting regular inventory audits and reconciliations.
6. Stock replenishment: Ordering and receiving stock, and ensuring timely replenishment.
7. Reporting and analysis: Generating reports and analyzing data to optimize store performance.
8. Responsible for ISO 9001:2000 store-related documentation.
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EDUCATION AND TRAINING

GFGC, ARKALGUD, 2020
Bachelor of Commerce

SHREE VENKATESHWARA PU COLLEGE, RAMANATHAPUA, 2016
PUC

GOVT HIGH SCHOOL, BELAVADI, 2014
SSLC

ACCOMPLISHMENTS

- NSS (VALUNTEER)

CERTIFICATIONS

- MS OFFICE
- TALLY

PERSONAL DETAILS

- MARITAL STATUS: UNMARRIED
- DOB : 11.06.1998

LANGUAGES KNOWN:

- KANNADA, ENGLISH, HINDI

DECLARATION

- a statement at the end of the document affirming the accuracy and truthfulness of the information provided