

Amutha Mary Edward

Principal & Education Leader

Whitefield, Bangalore | 8618020682 | amutha.edward@gmail.com

DOB: 28/04/1978

Professional Summary

Accomplished education leader with over 20 years of experience in fostering academic excellence and driving educational innovation. As a CBSE Centre of Excellence Resource Person, I train and mentor teachers, ensuring they are equipped with the latest pedagogical skills and knowledge. I am committed to staying current through professional workshops and lifelong learning. My expertise spans curriculum development, faculty mentoring, and strategic school management. Dedicated to creating inclusive learning environments, enhancing student outcomes, and aligning with sustainable development goals, I have been recognized with accolades such as the Top 100 Principal Award, the Dynamic Principal Award by Education Today, and the Global Educator Award. My ongoing professional development reflects my unwavering commitment to educational excellence and leadership.

Professional Experience

Principal

Smrti Academy, Off Sarjapur Road

2023 - Present

- Spearheading strategic direction and operational excellence for the school.
- Overseeing daily functions, budgeting, and logistical coordination.
- Leading curriculum development, setting educational goals, and implementing innovative teaching methods.
- Assessing and mentoring faculty, presenting performance metrics to the board.
- Ensuring high standards of safety, cleanliness, and a supportive learning environment.

Vice Principal

Gopalan International School, Whitefield

2021 - 2023

- Collaborated with the Principal on strategic and operational planning.
- Provided transformational support to students and drove academic improvements.
- Managed programs like Model United Nations (MUN) and integrated higher secondary programs.
- Motivated teachers and guided department heads to enhance learning experiences.

Senior Secondary Coordinator
Gopalan International School, Whitefield
2018 - 2021

- Coordinated academic and administrative functions for senior secondary education.
- Developed strategies to boost student performance and departmental effectiveness.
- Optimized curriculum delivery and supported faculty in achieving academic goals.
- Promoted from high school coordinator to senior secondary coordinator.

Senior Secondary Coordinator
Chrysalis High, Varthur
2012 - 2018

- Shaped the academic framework by developing and refining curriculum and pedagogical strategies.
- Managed affiliation and documentation processes for ICSE, ISC, and IGCSE boards.
- Directed remedial teaching initiatives and addressed diverse student needs.

Curriculum Consultant
Chrysalis High, Varthur
2012 – 2013

- Designed and enhanced curriculum strategies to align with educational standards and board requirements.

Teacher & Subject Coordinator
Ryan International School, Whitefield
2008 - 2010

- Delivered engaging history curriculum and developed diverse teaching methods.
- Coordinated the history curriculum across the department and facilitated professional development.

PGT Teacher
Brilliant School
2007 - 2008

- Taught English and Social Science to middle and high school students, fostering academic growth.

TGT Teacher
Sharada Vidya Mandir, Kadugodi
2005 – 2006

- Provided instruction and support for primary and middle school students.

Library Assistant & Remedial English Teacher

Sophia College, Mumbai

2001 – 2004

- Managed library operations and supported students with remedial English instruction.

Private Tutors Bureau

Mumbai

2000 – 2004

- Developed educational curricula for private tutoring, designing lesson plans and materials.

Education

- **B.Ed.**, Bangalore University, 2011
- **M.Phil.**, Periyar University, 2006
- **M.A. in History**, Mumbai University, 2002 - 2004
- **B.A. in History**, Sophia College, 2000 - 2002

Certifications

- CBSE Teacher Trainer – Resource Person for Centre of Excellence
- Certificate Course on Leadership Skills, Anay Foundation
- Certificate Course on Art Integrated Learning, Centre of Learning, CBSE
- Certificate Course on Assessment and Planning, Centre of Learning, CBSE
- Certificate Course on Knowing CBSE – A Dakshata Orientation Program, Centre of Learning, CBSE
- Certificate course on Cyber Security, Centre of Learning, CBSE
- Certificate Course on the School Process Planning, Ira Foundation
- Microsoft Certified Educator, 2020
- Global Career Counsellor (pursuing), Univariety in collaboration with UCLA
- Changing Face of Education in Concurrence with NEP, Anay Academy
- Certificate Course in Teachers Training for Remedial English, SCESA Mumbai
- Certificate Course in Pre-School Teaching, SCWSD Mumbai
- 6-Month Computer Course on Office Automation, Big Byte Institution, Mumbai
- Certificate Course in Social Work Focusing on Women's Issues, SCWSD Mumbai
- Certificate Course on 'Developing Your Psychological Potential', SCWSD Mumbai

Accolades

- Dynamic Principal Award, Education Today 2024-25
- Top 100 Principal, Education Conclave 2024-25
- Global Educator Award, Principal Connect 2023-24
- Outstanding Coordinator, AKS Foundation, 2021
- Mrs. Abraham's Prize for Highest Marks in History, Sophia College, 2000 - 2001
- Dona Arcelina Pinto Prize for Value Education, Sophia College, 2000 - 2001

Reference

- Dr. Manila Carvalho, Principal – Delhi Public East, Bangalore
- Dr. Sita Shankar, Principal – Whitefield Global School
- Ms. Dibha S, Principal – The Cambridge International School