

JOYCE PROMOD

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SKILLS

- Leadership
- Teamwork
- Effective Communication
- Interpersonal Skills
- Administrative Skills

TOOLS

- MS Word
 90%
- MS Excel
 85%
- MS PowerPoint
 90%
- MS Office
 90%
- MS Teams
 85%

OTHER EXPERIENCE

- Volunteer at Spastic Society, Bangalore
- School Net Learning

PERSONAL INFORMATION

With persistent experience in teaching, I have been able to utilize and improve my skills, knowledge and techniques to a great extent. I have achieved authoritative roles which has helped me enhance my expertise and acquire leadership skills. As a content creator, I have engaged in challenging and progressive assignments in order to make teaching and learning process easy and engaging. I look forward to applying these skills to a greater extent and duly contribute my service to help educate children.

EDUCATION

Bachelors Of Education 1999

Vijaya College, Bangalore

- Chemistry
- Biology

Bachelors of Science 1998

RLS College, Belgaum

- Chemistry
- Botany
- Zoology

Diploma in Computer Application

National Institute of Computing, Bangalore

- Computer Application
- Data Management

EXPERIENCE

Senior Faculty: Curriculum Designer 2021-Present

Deeksha STEM School, Bangalore

- Content creating and designing modules for middle school curriculum (Science)
- Conduct teacher training programs
- Class observations and teacher mentoring

Science Teacher: Middle/High School 2009 - 2021

Baldwin Boys' High School, Bangalore

- Taught Chemistry and Biology (ICSE Syllabus)
- Served as the head of examination committee
- Served as the middle school co-ordinator

Executive and Script Writer 2004-2008

Education Development Centre (EDC), Bangalore

- Script writing and curriculum streamlining
- Develop content for Interactive Radio programs for EDC pilot schools
- Script translating (English to local language)
- Conduct training programs for rural school teachers

Science Teacher: High School 2000-2004

New St. Joseph English High School, Bangalore

- Taught general science (State Syllabus)