

Jimpi Salhotra

HR & Soft Skill Trainer



Personal Information

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Personal Summary

I am self motivated person with cheerful and positive outlook towards life. I have good interpersonal skills and demonstrate integrity when dealing with confidential information. Through coaching i help people to grow in their life. I have facilitated many corporate training for new joiners and intern.

Skills/Abilities

Human Resource, Life Coach, NLP practitioner, Soft Skill Trainer/ People Person, Good Analytical Skill, Team Engagement Expert, good at grievance Handling.

Education

- ◆ Bachelor of Arts / Dibrugarh University
- ◆ MBA in HR/ Delhi University
- ◆ Certified Life Coach / NLP Coaching Academy
- ◆ NLP Associate Practitioner/ NLP Coaching Academy
- ◆ Soft Skill Trainer/ Indian Leadership Academy
- ◆ Train the Trainer/ Indian Leadership Academy

Work Experience

2015-Till Date

Prodapt Solutions Pvt. Ltd

HR Manager

- Conducting Training for new joiners
- Manage end-to-end life cycle of the employees.
- Conducting and managing Reward & Recognition for the employees.

2007-2011

Keane India Pvt Ltd.

Sr. HR Executive

- Responsible for framing a Leadership Development Program.
- Conducted soft skills training for new recruits.
- Conducted overview sessions as part of induction detailing the functioning of the department.
- Held interactive sessions with parents of fresh graduates as part of Keane's Reach-Out program.

2005-2007

Convergys India Services

HR Officer

- Handling employee Grievances through counseling.
- Involved in Employee Engagement Activities
- Conducting presentation and inductions for the new joiner.
- Conducting Exits Interviews.