

ADITYA SAPKALE



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About Me

A highly motivated and results-driven professional. Possessing excellent organizational and communication skills, I have successfully delivered projects on time and within budget. I am a proactive problem-solver with a passion for delivering high-quality results

Experience

Jai Gas Distributors, HPCL

Jan 2013 - Till Date

Manager

- Oversee the daily operations of the Gas Distribution Agency, including but not limited to gas delivery, installation, maintenance, and repair services.
- Ensure that all employees adhere to safety regulations and guidelines, including proper handling of gas and gas-related equipment.
- Develop and implement policies and procedures that enhance the quality of service provided to customers.
- Monitor and analyze key performance indicators (KPIs) to identify areas for improvement and implement changes as necessary.
- Manage the budget for the Gas Distribution Agency and ensure that all expenses are within budgetary constraints.
- Hire, train, motivate, and manage a team of employees to ensure that they provide excellent customer service.
- Develop and maintain strong relationships with customers, stakeholders, and other departments within the agency to ensure that all goals and objectives are met.
- Ensure that all customer complaints are resolved in a timely and effective manner.
- Keep abreast of industry trends and changes in regulations to ensure that the Gas Distribution Agency remains in compliance with all applicable laws and regulations.

Education

- BBA (Pune University)
MIT School Of Management 2012
- HSC (State Board)
RYK Science College 2008
- SSC (State Board)
St. Philomena Convent High School 2006

Language

- English



- Hindi



- Marathi



Expertise

- Personality Development
- Soft Skills
- MS Excel
- Digital Marketing
- Power BI

Reference

- Available on Request