

Résumé

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I am looking for a position where I can dedicate myself to children's educational needs and development. Want to build a long-term career as a teacher in a position that offers opportunities for career growth, and to keep up with cutting-edge teaching technologies.

Certified IB-PYP teacher with more than 10 years of teaching experience in IB, CAIE, and CBSE curricula. I am an organized, open-minded, self-motivated professional with teaching, guidance, and counselling skills. I can work collaboratively in a team and resolve problems and conflicts professionally.

Professional Experience

Capstone High, Hoskote, Bangalore (Presently working since 2021)

- Organize classroom lectures and coursework
- Prepare lesson plans, class materials, and activities
- Assign homework and interesting exercises
- Identify students with special requirements and create individualized plans
- Determine exam and assignment grades
- Provide feedback based on workload and classroom behaviour
- Keep a record of students' attendance and grades
- Research new language teaching methods
- Manage classroom crises and resolve conflict
- Inform parents about their children's performance
- Collaborate with teaching staff and administrators to foster a good student experience

Global City International School, Bangalore (2018 to 2019)

- Teaching English in the primary section (CAIE department) with an average of 20 to 23 students per class.
- Working collaboratively in a team to make teaching-learning more effective.
- Develop lesson plans and materials for classroom instruction to meet the learning objective.
- Using several teaching methods such as lectures, discussions, hands-on activities, and demonstrations.
- Planning and executing different activities to help students learn in a better way.
- Doing PBL (Problem/Project Based Learning) to make learning more interactive and help students develop and incorporate the 21st-century skill into their studies.
- Worked on the STEM project.

- Setting the question paper and evaluating the answer sheets.
- Maintaining a collaborative partnership with parents and discussing the holistic growth of students to elevate their performance.
- Evaluating and grading students' performance and creating report cards

Neev Academy, Bangalore (2013 to 2018)

- Taught 1st and 3rd grades with an average of 23 students per class.
- Used different manipulatives and resources to increase students' academic understanding.
- Created and implemented innovative, differentiated lesson plans and activities, increasing student learning motivation and effectiveness.
- Worked collaboratively in a team in reducing behavioural issues in classes.
- Planned different interactive games and activities.
- Used different modern technologies within the classroom and during field trips.
- Provided informative presentations to students regarding different areas of studies and ensure that all students fully comprehend all aspects of the curriculum.
- Supported students who required extra guidance in reading, writing, and in achieving the set goal.
- Consistently communicated with parents to report on students' behaviour, and social and developmental progress to elevate their performance.
- Created comprehensive reports regarding the lesson plan and students' progress.
- Evaluated and graded students' performance and created report cards.

Narayana E-Techno School, Bangalore (2012 to 2013)

- Taught English from grades 1st to 5th with an average of 25 students per class.
- Created and implemented students centric lesson plans and ensure that all the students can achieve the learning objective.
- Provided tutoring support and designed an individualized lesson plan for slow learners.
- Collaborated with other team members in developing different school activities.
- I have been an active member of the Narayana English Club to promote learning basic English among non-English speakers.
- Evaluating students' answer sheets and giving feedback
- Conducted parent-teacher meetings to discuss students' achievements and areas of improvement.

Dum Dum Motijheel Girls High School, Kolkata (2008 to 2010)

- Taught English from class 5th to 10th
- Setting question papers and evaluating the answer sheets
- Conducted parent-teacher meetings to discuss students' achievements and areas of improvements

Additional Experience:

- Freelance content writer and blogger.
- Online educator

Academic Qualification

- Completed B.Ed. from Bangalore University in 2019.
- Completed M.A. in English from IGNOU in 2008.
- Completed graduation (English-Hons.) from C.U. in 2006.

Additional Qualifications

- Completed Jolly Grammar course from CPD college. (jollylearning.co.uk)
- Diploma course in Creative Writing in English from IGNOU.
- Completed the Jolly Phonics course from CPD college. (jollylearning.co.uk)
- Completed G-Suit Apps for Effective Online Teaching.
- Completed Introduction to Child Psychology from Udemy.
- Completed an online course on Content Writing from Content Vidhya.
- Completed an online course on Guided Reading from Literacy Solution

Workshops and seminars

- Cambridge University ELT orientation program.
- Attended in-house IB – PYP workshop.
- Attended SAIBSA – 2017 workshop.
- Attended in-house workshops on Collaborative teachings, classroom display, and assessment.

Interests and Hobbies

- I like to keep myself updated with various online courses and studies.
- Reading both fiction and non-fiction.
- Blogging.
- Art & Craft.

Personal Details

Date of Birth	:	26.09.1984.
Husband's name	:	Pradeep Kumar Gupta.
Nationality	:	Indian.
Religion	:	Hindu.
Languages Known	:	English, Bengali, and Hindi.

I, Sarbani Das, hereby confirm that the details furnished above are true to the best of my knowledge.