

CURRICULAM VITAE

Rama Devi.L

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Career Objective:

To work in a challenging and stimulating environment and to excel in any work assigned. I intend to be a team player and work for organizational goals and wish to contribute with zeal and responsibility in the company.

SUMMARY:

- Having 3+ Years of professional experience which includes Accounting and in installation and commissioning and services of various projects.
- Having hands on experience in based financial aspects.
- Possess excellent communication skills, Versatility and ability to work pro-actively in a fast-paced environment.

Work EXPERIENCE:

Currently working as an Accountant in SRI RAMA PUBLIC School from June 2022 to till date.

worked as an **Accountant** in **Eximpt consultancy and outsourcing services**, from March 2022 to June 2022.

worked as an **Accountant** in **SLV Networks pvt Ltd** at **Bangalore**, from May 2011 to October 2011.

worked as **Team Lead** in **SLV Networks pvt Ltd** at **Bangalore**, from August 2009 to May 2011.

Rolls and Responsibilities:

- Day to day transaction receipts, payment entries like Tuition fee, Transport fee, books and Uniform fee other activities entries in using software in Tally Gold.
- Debtors following monthly base for source of outstanding.
- Finding all TDS rates & Applicable for relevant Slab rates for parties.
- Petty cash maintenance day to day ledgers.
- Monthly finding bank reconciliation from different banks.
- Helping for Admin team & seniors which they need requirements.

- Finalizing all students accounts in using software Tally, MS Excel.

About SLV NETWORKS PVT LTD , BANGLORE :

*Profile as **Accountant***

In this company is Total services provide end-to-end telecom solutions to corporate customers and Karnataka state in main branch's in Bangalore. Long distance services to carriers. All these services are provided under the Airtel DTH brand, BIG TV DTH brand, Videocon DTH brand and SUN Direct DTH brand.(all brands take care based functions, such as accounts payable and accounts receivable, to full-service finance and accounting, including general ledger accounting).

Rolls and Responsibilities :

- Maintain monthly wise employee's Salary statement.
- Maintain office Revenue & office expenses.
- Maintain stock Reconciliation statement.
- Prepare Stock bills.
- Developed monthly financial reporting package including unit/revenue/average sales price, income statements and balance sheet.

Academic Qualification:

P.G : M.Com from **SV University** with 71% aggregate of in 2006-08.
Degree : B.Com (Comp) from **s.p.w Degree College** with 55% aggregate of
 In 2003-06.
Intermediate : C.E.C from **Board of Intermediate** with 55% aggregate of
 In 2001-03.
SSC : from **Board of Secondary Education** with 53 % aggregate of
 in 2001.

Project Details:

Project (M.Com)

Project Title : A Study on "**Working Capital Management**".
Organization : **P.R.Rolling Mills (Private) Ltd,**
Role : Financial Analyst.
Duration : 30 days
Objectives of the Study : To analyses the Financial Performance.
Description : This is a live project done for "**P.R.Rolling Mills (Private) Ltd**". This notifies the performance and ability to the finance (**working capital**)

performance and ability to the Finance performance as per the category of in which is the best performance

Project Outstanding performance:

- P.R rolling mills pvt ltd, set up by Mr.Prakash Chand Finance, it's a Steel profile manufacturing company, profile section for commercial vehicle wheels, 2 wheelers & 4 wheelers, defence tank wheels and worth mover automation system for quality. Responsible for Finance activities like working capital, financial facilities.
- Finalization of Accounts to the satisfaction of the Statutory Auditors, filing Income Tax and Sales Tax Returns and all other Statutory Requirements of the Company.

Computer skills:

- Application software : MS-Office
- Packages : Tally 7.2 & 9.0

Personal Profile:

Name	:	L. Rama Devi
Husband Name	:	C.Suresh Kumar
Date of Birth	:	13/08/1985
Mother Tongue	:	Telugu
Languages Known	:	English, Telugu & Kannada
Gender	:	Female
Marital status	:	Married

Declaration:

I hereby declare that the above-furnished information is true to the best of my knowledge.

Date:

Place:

(RAMA DEVI.L)