



Venkateswara Rao Uppalapati

Certified Sap Fico



Professional Summary

- Hardworking and passionate job seeker with strong organizational skills eager to secure entry-level SAP FICO position. Ready to help team achieve company goals.



Work History



FICO

SAP

Looking forward to work on SAP domain, extensively trained on **SAP FI-CO** all Submodules

- End-to-End Implementation and Support project training exposure in FI CO Module
- Trained on Implementation projects using SAP Global practice "ASAP Methodology" of project preparation, blueprint of the company requirements, realization of the configuration, final preparation for user acceptance testing and the go live and support
- Ability to integrate and harmonize successfully in a team.
- Team player with good Interpersonal, Communication and Presentation skills
- Excellent analytical mind with the ability to think beyond the immediate problem in terms of impact elsewhere

Extensively trained on below SAP FI-CO Sub modules FI:

General Ledger:-

- Creating the Chart of Accounts and General Ledger Account groups
- Maintained fields



Contact

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Technical Profile

- Microsoft Office
- Microsoft Word
- Microsoft Excel
- Basic
- Google Drive
- Microsoft PowerPoint
- Google Docs
- Tally ERP 9.0
- SAP ERP Financials
- S4 Hanna Basics

control status for GL master records

- Maintained Field status variant for transaction postings
- Maintained fields status controls at document type level and number range creation
- Maintained Fiscal year variant and posting period variant
- Balance interest calculation
- Provided training on GL document postings, Park GL, Recurring documents & Reversal GLdocument

Accounts Payable:-

- Configuration of Accounts Payable sub ledger
- Vendor payment terms
- Vendor down payment Process, treatment of Special GL Accounts
- Automatic Payment Program – payment media program
- APP Customization and execution
- Down payment process through APP
- Credit memo process through APP.

Account Receivable:-

- Configuration of Accounts Receivable sub ledger.
- Customer account groups.
- Down payment receipt process - Treatment of Special GL Accounts
- Dunning process customization
- Item interest calculation

Bank and cash journal accounting:-

- House bank creation and maintenance of bank sub accounts
- Check lot creation and maintenance
- Manual bank reconciliation
- Cash Journal Accounting

Asset accounting:-

- Full life cycle of Asset Accounting
- Four rules of asset accounting
- Integration with general ledger - Account determination
- Depreciation methods and calculation, Asset acquisition, sale and transfer activities

Closing activities:-

- Fair Knowledge on Closing activities
- Month end activities – Depreciation calculation
- Recurring documents processing, Cost



Competencies

Good team player,
supportive of team
members

Carrying out my work
diligently and diligently

Enterprise Solution Delivery

Ability Work effectively while
being enthusiastic and
motivated about each task.

Focus on the task in hand



Languages

English, Telugu and Hindi

allocation between cost centers, FI period close and open, MM period close and open, GR/IR clearing process • foreign currency balance revaluation.

New GL Concepts:-

- New GL Accounting
- Document splitting customization with regards to zero balance clearing account
- Parallel accounting – Leading ledger and non leading ledgers
- Segment reporting • Online reconciliation between company codes –Real time integration between company codes.

CONTROLLING:-

- Setting up controlling area
- Maintaining standard hierarchy
- Cost Element Accounting
- Creation of primary and secondary cost elements
- Cost Centre Accounting
- Creation of Cost centers and groups
- Closing Operations (Periodic reposting, assessment & distribution)
- Cost Center wise cost planning, uploading planning data and Comparing with actuals.

Version management for different planning data.

Internal Orders:-

- Creation of Internal order types with respective settlement structures • Maintaining status profiles
- Settlement of Internal Orders to cost centers
- Budgeting and availability control.

Profit Center Accounting:-

- Creation of profit center
- Valuation area maintenance
- Default account assignments for revenue elements
- Creation of dummy profit center
- Planning at profit center level
- Plan and actual variance.

Integration with MM: P2P Cycle:-

- Customization of Account determination for integration FI with MM OBYC settings
- Linking Valuation Class with GL
- Working knowledge on MM activity i.e. Creation of Material Master

- Creation of Purchase order • Post goods receipt MIGO
- Post Invoice receipt MIRO
- Vendor Outgoing Payment
- MM period end closing procedure i.e MMPV & MMRV
- Grouping code for valuation areas.

Integration with SD: O2C Cycle:-

- Creation of sales order and Delivery
- Billing
- SD pricing procedure
- VKOA Configuration.

2021-01 -
2021-12

● **Accounts Assistant**

Ammavadi Trust, Bhimavaram

- Prepared itemized statements, bills, or invoices.
- Maintained accurate and complete documentation to facilitate accounting and filing functions.
- Coordinated with external auditors to resolve discrepancies.
- Checked general ledger entries to increase accuracy.
- Inspected account books and recorded transactions.
- Supported management by processing invoices and documents with consistent on-time delivery.

2015-03 -
2020-10

● **Library Assistant, Cum Administrative Assistant**

WestBerry High School, Bhimavaram,A.P

- Organized and detail-oriented with a strong work ethic.
- Managed time efficiently in order to complete all tasks within deadlines.
- Provided professional services and support in a dynamic work environment.
- Worked well in a team setting, providing support and guidance.
- Developed and maintained courteous and effective working relationships.
- Worked cooperatively with other teachers,

administrators, and parents to help students reach learning objectives.

- Kept students on-task with proactive behavior modification and positive reinforcement strategies.
- Boosted cultural awareness by incorporating children's literature from world cultures.
- Implemented reading and writing workshops to increase student literacy and support school reading programs.

2012-04 -
2014-11

● **Accounts Assistant**

Venkata Nagalakshmi Paper Mills Private Limited,
Undurru Near Tanuku ,Westgodavari District ,AP

- Organized data into multiple spreadsheets to streamline data.
- Maintained clean and organized files by keeping accounts payable records up-to-date.
- Prepared itemized statements, bills, or invoices and recorded amounts due for items purchased or services rendered.
- Coordinated with external auditors to resolve discrepancies.

2009-02 -
2012-02

● **Office Assistant**

Ammavadi Trust, Bhimavaram,Westgodavari
District ,AP

- Completed clerical tasks such as filing, copying, and distributing mail.
- Welcomed office visitors and alerted staff to arrivals of scheduled appointments.
- Maintained and updated office records, both digital and physical.
- Reviewed files, records and other documents to obtain information to respond to requests.



Education

2017-06 -
2019-04

● **M.Com: Finance And Banking**

D.N.R.College,Affiliated With Nannaya University -
Bhimavaram, Westgodavari District,
Andhrapradesh

CGPA: 7.09 Very Good with Distinction.

2015-01 -
2015-12

● **Master of Arts: Master of Library Science**

Nagarjuna University - Tadepalli Gudem, Affiliated University StudyCenter

CGPA: 65.5 First Class

2013-01 -
2013-12

● **B.Lisc: Library And Information Science**

Nagarjuna University - Tadepalli Gudem Study Center

- I completed a diploma course in library science with a CGPA of 55.5.

2004-03 -
2007-03

● **Bachelor of Commerce: Financial Accounting**

R. R. D. S. Govt. College, Andhra University - Bhimavaram, Westgodavari District, Andhrapradesh

- Completed a bachelor's degree in commerce with 48.3 percent marks .

2002-03 -
2004-04

● **Some College (No Degree): Commerce, Economics, And Civics**

Kasturba Junior College - Board Of Intermediate Education, A.P., Bhiavaram

10+2: Commerce, Economics, and Civics

2001-03 -
2002-03

● **High School Diploma**

Z.P.High School, State Board of Secondary Education - Kopalle Village, Kalla Mandalam, Westgodavari Dist.AP

CGPA: 72.5

2022-03 -
2023-10

● **High School Diploma**

Igrowsoft Institute - Hyderabad ,Ameerpet A.P India

Certified SAP FICO.

2008-08 -
2008-08

● **High School Diploma**

Canara Computers And Education Institute - Bangalore ,Karnataka.

Diploma in Computer Application Secured with an "A" Grade with 85% of Marks.



Accomplishments

College Achievements and Workplace

Achievements:-

Achieved State level 1st prize in Essay Writing competitions.

- Took part in National Service Scheme (NSS) activities.
- Ability to Administer and Organization.
- Multi-Tasker, Self-Motivator and can deliver the assigned tasks within stipulated deadlines.
- Able to perform tasks with Utmost Commitment and Responsibility.
- Adjustable towards changing work environment.
- Best Organizer Award in 2017 • Best Punctuality Award in 2018-2019 • Best Initiative Award in 2018-2019. • Best Regularity Award in 2017. • Best festival organizer Award in 2017.



Additional Information

I have one quality that I always complete my work according to time, I am adaptable to any environment. I love to work hard and that's my positive way, I am simple and honest. I handle stress being entirely organized always planning ahead and also thinking about what factors might affect the team from a stress perspective. I also ensure we as a team, I always focus on our objects with purpose and clarity, I handle stress by continually communicating with my team, ensuring we all maintain a positive attitude and making sure we respond to stress with calm approach and clear mindset. So that's all about me.