

ANU VARGHESE

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Teaching is my passion, may it be any field or industry, trying to help someone to gain knowledge and thereby improving overall growth of a student/persons' life is what I want to pursue. Given an opportunity in any field I will do my best to get excellent results in all aspects with effective teamwork in accordance to an organization's core values.

TEACHING EXPERIENCE

LABORATORY- BIOLOGY

The International School Bangalore-TISB

11/2011- till date

- Explanation and demonstration of all the laboratory processes and experiments from Grade 6 –Grade 12.
- Guiding all the Grade 11 students in planning their experiments on various research topics- plants/enzymes/microorganisms for their Internal Assessments.
- Designing new experiments with work sheets for high school as per the learning outcomes specified in their syllabus.
- Directing the students using various methodologies to carry out the growth of fungi and plants for their IA.
- Demonstrating complete procedure to culture bacteria- sterilization, plating, streaking and data collection for Grade 11 students.
- The same aspects of lab procedures are given for the Grade 12 students in their Extended Essay at a higher level.
- Assisting Exam officer to conduct all the internal school exams.
- Supporting the primary teachers in organizing laboratory experiments and demonstrations.
- Maintaining the laboratory inventory and raising requisitions for chemicals, equipment's etc. in consultation with the HOD.
- Supervision duty in absence of other teachers.

GUEST FACULTY

Maharani Arts & Science College for Women
& Government Arts & Science College

06/2006-04/2007

- A years' experience in teaching Graduate and Post-graduate Microbiology.

NON-TEACHING EXPERIENCE

RELATIONSHIP EXECUTIVE

International Skin & Hair Academy

01/2009 – 09/2011

- Counseling-Student counseling, guiding the students in taking the right course and clarifying their queries and enrollment, handling student grievance

- Training Support- Preparation and documentation of teaching content, manuals, question paper and seminar booklets.
- Teaching- conduction of classes in science- skin, nail, skeletal and muscular systems of the body.
- Administration – Daily maintenance of attendance register, issue of uniforms and lab kits
- Marketing-Design of pamphlet, collaterals, SMS campaign for promotions and offers
- Accounting of fees collected, sending of DSR on daily and monthly basis.
- Product in charge – indenting, raising PO/GRN/GIN, stock check
- Organization- organizing cultural programs & graduation day once in every quarter of the year

MEDICAL COUNSELOR

Manipal Cure & Care Pvt Ltd
04/2007 -01/2009

- Customer Service & Reception
- Management & Supervision
- Administrative Support

EDUCATIONAL BACKGROUND

Master of Science- MICROBIOLOGY

Govt. Arts and Science College/ Bangalore University
2004-2006

Bachelor's In MICROBIOLOGY

St. Joseph's College of Arts and Science/Bangalore University
2001-2004

CERTIFICATES

- Tissue Culture
- Enzymology
- Chromatography

SKILLS	INTERESTS	LANGUAGES
Computer Proficiency	History	English
Effective Lab Management	Reading	Malayalam
Technological savvy	Arts and Crafts	Kannada
Time management		Hindi
Verbal and written communication		Tamil

Declaration:

I hereby certify that above mentioned are correct to the best of my knowledge and belief.

Place: Bangalore

Yours Sincerely

Date: - 02/10/2022

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