

Shikha Singh

Contacts: Email singhshikha1912@gmail.com Mobile: +917022420559

CAREER OBJECTIVE

- Seeking the position of a teacher in a reputed institute to utilize my knowledge and previous work experience for the overall development of the students.

ACADEMIC QUALIFICATIONS

Course	Year of Passing	Institute/University	Major Subjects	
Master of Science(applied chemistry)	2013	Ips DAVV, Indore	Chemistry	75%
Bachelor of science	2011	Ips DAVV ,Indore	Biotechnology	75%
Higher Secondary	2008	CBSE Board	Science	66%
Metric	2006	M.P. Board	All necessary	81%
B.ed	2020	Singhania university	73%	

COMPUTER KNOWLEDGE

BASIC KNOWLEDGE OF MS-OFFICE & INTERNET COMMUNICATION ,LANGUAGES C &C++, TALLY ERP 9

ACADEMIC ACHIEVEMENTS AND RESEARCH WORK

- Completed MSc in **I DIVISION WITH DISTINCTION** and got sixth position in **ORDER OF MERIT** in Msc.chemistry
- The 1st year project was done on **automaton in clinical biochemistry**.
- Detail- The main Objective behind the project was to know the use of automatic machine in clinical research.
- The 2nd year project was done in hospital management system visited M.Y. hospital Indore.
- The 3rd year **TRAINING ON INVITRO FERTILIZATION FROM Biointelligence** for 2 month i.e. 5th jan to 4th feb Indore (2011)
- Undergone 15 days industrial training **IN VARIOUS DEPARTMENT LIKE TABLETS ,CAPSULES , SYRUP AND QUALITY CONTROL IN MODERN LABORATORIES INDORE (MARCH 2013)**.
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SKILLS:

- Good oral and written communication skills
- Ability to teach students in various academic subjects
- Ability to plan and prepare lesson plans and study material for the students
- Ability to evaluate and maintain the records of the student
- Ability to prepare audio-visual aids for the students
- Ability to interact with all ages and leadership skills

PROFESSIONAL EXPERIENCE :

Shishya Bemi public school

- Oct-2017 to 2019
- School Teacher
- Key responsibilities undertaken include:
- Teaching students from grade third to fifth
- Preparing lesson plans and course material for the students
- Evaluating the exam papers, assignments for the students, and maintaining records
- Organizing competitions and trips for the students
- Discussing the academic progress of the students with their parents
- Organizing the weekly parent's meetings

Areas of interest:

- Strong passion to teach and interact with students
- Developing innovative teaching methods to foster the process of learning in students
- Preparing audio-visual aids for the students

PERSONAL QUALITIES:

- Highly Hardworking.
- Leadership quality.
- Aptitude for learning new things.
- Ability to work under pressure.
- Good communication skill.

PERSONAL DETAILS:

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| • Father's Name: | Mr.Rajendra singh |
| • Date of Birth: | 25-01- 91 |
| • Postal Address: | VS chalet lbs shastri nagar old hal road Banglore 560017 |
| • Email ID: | singhshikha1912@gmail.com |
| • Contact No. : | + 91-7022420559 |
| • Nationality: | Indian |
| • Language Known: | Proficient in Reading, Writing and Speaking English, Hindi. |

DECLARATION

I hereby declare that the above written information is correct to the best of my knowledge and belief.

Date: 13/09/2021

Shikha Singh

Place: Bangalore