

**Namrata Bhamra**  
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Respected Sir\Madam,

With seventeen years of hands on, a successful teaching experience, I am confident in my ability and passion to become a positive addition to your company as a Business and Economics Teacher.

As you will see in my enclosed resume I have earned a Master's Degree in Finance along with B.ed, as well as gained certification in Teacher Training from Cambridge University and Certification in Computers. Being a versatile individual, I have had the opportunity to teach students who functioned below-, on-, and above grade level. I have been very successful at accommodating diverse students' needs by facilitating all styles of learners, offering individualized and extra curriculum support and integrating effective materials.

I encourage learning by using a number of different manipulatives, hands on activities and various forms of technology. By incorporating class discussions, open end questions and cooperative learning, I am able to facilitate a highly interactive and inquisitive class atmosphere. In addition to this, I utilize weekly quizzes and monthly tests to track students' progress, locate areas of weakness and prepare students for final exams.

Being a hardworking and well-rounded educator, I welcome the opportunity to discuss how much extensive experience, collaborative nature and innovative classroom skills would benefit a teaching program. Thank you for your time and consideration, and I am looking forward to hearing from you soon.

Sincerely,

Namrata Bhamra.

## **RESUME**

**NAMRATA BHAMRA**

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**Borewell Road, Whitefield.**

**Bangalore- 560066**

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### **High School Accounts/Economics/Business Teacher**

*“A teacher’s purpose is not to create students in his own image but to develop students who can create their own image”*

Flexible and organized educational professional with seventeen years of teaching expertise with an unparalleled ability to explain complicated mathematical concepts in an easy and understandable manner. Talent for employing unique teaching strategies to effectively engage all students and foster a fun and fascinating learning environment. Encouraging and patient; provide individualized and extracurricular support for students that are struggling with learning concepts and mathematical topics. Quickly develops an excellent rapport with students, staff members and parents to produce a friendly and supportive community. Fluent in written and verbal English, Hindi and Punjabi.

### **Areas of Expertise:**

Technology Integration, Creative Questioning, Creative Lesson Planning, Heterogeneous Grouping Rubrics, Student Motivation, Team Teaching Approach, Multiple Intelligences, Assessment Tools, Performance Assessments, Use of Manipulatives, Critical Thinking.

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### **Education and Credentials**

- 1) Bachelor of Commerce from Vinoba Bhave University;
- 2) Masters of Commerce from Vinoba Bhave University;
- 3) Bachelor of Education from Bangalore North University
- 4) Certification in Teachers Training from Cambridge University.

5) Certification in Computers.

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## **RESUME**

### **TEACHING EXPERIENCE**

#### **WORKING WITH GREENWOOD HIGH INTERNATIONAL SCHOOL, SARJAPUR 02/2022- TILL DATE**

##### **ACCOUNTS/ECONOMICS/COMMERCIAL APPLICATION TEACHER**

I am working as an Accounts, Economics and Commercial Application teacher for Grade 11, 12 and 9th. I teach Accounts and Economics in grade 12, Accounts in Grade 11 and Commercial Application in Grade 9. I helped school at a crucial time, when 12th boards were approaching and their teacher left in January. I went for board paper corrections this year, I am grateful for the school to provide me with such an opportunity. I helped in organizing PLUTAS, economics fest and on Children's day my performance was a surprise package for the whole staff and students.

#### **WORKING WITH EURO SCHOOL, WHITEFIELD**

**05/2021- 01/2022**

##### **ACCOUNTS/MATH TEACHER**

I worked as an Accounts and Math teacher for Grade 11th, 12th and 6th . I was teaching Accounts of Grade 11th and 12th and Math of Grade 6. I was a member of the school's SPOCS team.. I conducted facebook live sessions of a renowned entrepreneur on behalf of school. It was a great learning experience in a different field. My Principal was very supportive and encouraging to take us forward to the next level.

#### **WORKED WITH CHRYSALIS HIGH, VARTHUR**

**09/2019- 04/2021**

##### **ACCOUNTS/ECONOMICS TEACHER**

I worked as an Accounts and Economics teacher for ISC and ICSE. I was teaching Accounts of Grade 12<sup>th</sup> and Economics of Grade 9<sup>th</sup> and 10<sup>th</sup>. I have helped the school in its crucial time, where 70% of portions were left, 2 months ago. Since I have experience of 13 years in teaching ISC, I know how to prepare students for boards smartly, focusing on the main aspects of portions and helping students to learn new things efficiently and in less time span, I have been proved as a gem for my current school.

## **WORKED WITH RYAN INTERNATIONAL SCHOOL**

**03/2016- 09/2019**

### **ACCOUNTS TEACHER**

I was working as an Accounts Teacher, teaching ISC and IGCSE both sections as well as I am teaching Commerce in Grade 9 (IGCSE). I am taking Accounts of AS and A level and Accounts of XI(ISC) and XII(ISC) as well. I am dealing with international students and Indian students using different ways to teach per their curriculum. As I did my CIDTT, so keeping my training in mind I used to give lots of worksheets to students so that they can practice for their boards. Sometimes I do refer past papers for their practice tests. I keep on evaluate my students by taking surprise tests so that I can know their level of understanding, accordingly I can work on them to improve their performance. I have prepared one batch of XII(ISC) for boards and one batch each of AS Level and A level and result was 100%. For Grade 6 Maths, I use ICR board for teaching even there I keep on giving worksheet to improve their performance, taking surprise tests occasionally to evaluate them, etc.

I have attended various workshops in Ryan International School this year, e.g. Personality Development, Leadership etc. and do attend various meetings in School.

Other than teaching I do help school in teaching Dance for various competitions. My trained students went for KISA competition happened in Bangalore and another group of 300 students went for Teen Camp, where they won First Prize all over India. I do teach dance for school functions also.

## **WORKING WITH ETUTORSZONE**

**2014 till date**

### **OPERATION MANAGER CUM TUTOR**

I am right now working as Operation Manager cum tutor in an online tutoring company, handling scheduling, coordinating with parents and tutors, tutors hiring, tutor training, conducting demos, maintaining data and records, training support members, conducting meetings with whole staff and along with that I am teaching Accounts, Math, English and Hindi as well. My profile includes preparing presentations for teaching and preparing assignments as well.

I am good in keeping a bond with whole company and I believe in maintaining a comfortable environment at work so that each employee can give 100% of their capability. Tutors and Parents are comfortable talking to me and freely coming up with their issues and I am the one who is trying to satisfy them in all way.

Auditing each and every session and finding out the areas where exactly we are lacking and resolving those issues is also one of the important task in my job profile.

**WORKING WITH RYAN INTERNATIONAL SCHOOL****05/2012- 05/2014****ACCOUNTS TEACHER**

I was working as an Accounts Teacher, teaching ISC and IGCSE both sections as well as I am teaching Maths in Grade 6 (IGCSE). I am taking Accounts of AS and A level and Accounts of XI(ISC) and XII(ISC) as well. I am dealing with international students and Indian students using different ways to teach according to their curriculum. As I did my CIDTT, so keeping my training in mind I used to give lots of worksheets to students so that they can practice for their boards. Sometimes I do refer past papers for their practice tests. I keep on evaluate my students by taking surprise tests so that I can know their level of understanding, accordingly I can work on them to improve their performance. I have prepared one batch of XII(ISC) for boards and one batch each of AS Level and A level and result was 100%. For Grade 6 Maths, I use ICR board for teaching even there I keep on giving worksheet to improve their performance, taking surprise tests occasionally to evaluate them, etc.

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**WORKING WITH TUTORCO COMPANY-GURGAON****01/2012****ONLINE TUTOR**

I was working as an Online Mathematics tutor teaching mathematics till 8<sup>th</sup> Grade to US Students. In this job my IGSCE Diploma course from Cambridge is helping me a lot as I was dealing with international students. I used to teach them online with the help of whiteboard which a student and a tutor mutually share, where I can load different types of files either pdf or ppt files and through these files we will help to solve different types of worksheets and make mathematics a fun kind of thing so that student enjoy while learning.

My work includes filling up different kinds of logs too for example- tutor log which is kind of attendance log where we need to fill our timings on daily basis and session flow of a students' where we have to mention what are our goals or what do we expect from a student and after taking session how much a student understood or how much portion we achieved from our previously settled goal. Other than all these I used to take pre assessment and post assessment

tests also. From pre assessment test I can easily find where a student needs help and from post assessment test I can check whether a student achieved our goal after all the sessions.

**RYAN INTERNATIONAL SCHOOL- BANGALORE**

**06/2007**

**CLASS TEACHER OF STD- 5**

I was teaching mathematics and social studies to them from basics. Design and present comprehensive lesson plans ensuring that each student is able to retain and understand whatever I explain. Develop unit-based projects that are centered in real world situations to show students the importance of gaining a solid education and how math correlates with everyday life. Incorporate various technologies in classroom including Digital Image projector, etc. Collaborate with colleagues to integrate new activities and allocate effective resources.

I was also taking Hindi of Std- 8. Attended all staff meetings and professional development workshops. Gave praise and assurance to boost students' self-confidence and self-esteem. Liaised with teachers and administration to resolving ongoing behavioral issues of a particular student, implemented modification strategies and outlined consequences to get student focused on learning.

**GURU GOBIND SINGH PUBLIC SCHOOL- DHANBAD**

**04/2004**

**Mathematics Teacher and Assistant Accountant**

Taught basics of algebra. Implemented stimulating lessoned to capture students' attention and interest. Utilized discussion based lessons in order to promote a deeper understanding of concepts. Created and administered weekly quizzes and monthly tests to track students' progress. Offered after school tutoring to help struggling students improve their critical thinking and problem solving skills. Participated in extracurricular activities. As I was an assistant accountant also so I am good in dealing with accounts also and interacting with people as well. So I am having good communications skills too.

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**PROFESSIONAL DEVELOPMENT**

Differentiated Instruction

Accounts and Math can be fun

Demonstrating real world connections  
Individualized Support to Struggling Students  
Proactive Educational Concepts  
Application in Powerful Learning

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### **TECHNOLGICAL INTEGERATION**

Computer grading, Palm computing, Mathematics, Accountancy, Graphing calculators,  
Microsoft Word, Excel, PowerPoint

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