

Poornima Rajasekar

ACADEMIC HEAD

poornima.rajarao@gmail.com (9600636734)

Coimbatore



OBJECTIVE

To play an integral part in bringing about a revolution in the system of school education and equip myself with the necessary attributes and experiences - To lead a team of aspiring educators, enabling them to be effective contributors to conquer the challenges posed by new age requirements, making children globally and intellectually mindful.

WORK EXPERIENCE

ACADEMIC AND CURRICULUM DIRECTOR

JUNE, 2022– PRESENT

RaK's Pallikkoodam/Coimbatore, India

- Work with Level Coordinators and Heads Of Departments in streamlining the process of work, lesson execution and teacher observation
- Conduct teacher sessions and leader sessions for teachers at different levels to begin / upscale in their respective roles
- Conduct in-house workshops, mini modules on assessments, feedback, reflection and lesson design
- Work 1 on 1 with teachers, teaching them the nuances of lesson design, classroom execution, classroom management and curricular outcomes
- Orient the entire teacher workforce to the school's methods of work
- Introduced academic enrichment practices working with the special education team to enable equity in learning across grade levels
- Established processes and protocols in teaching and assessments to suit the post-pandemic generation
- Taught Geography to Grades 8,9,10 ICSE

PRINCIPAL

JUNE 2020 – MAY 2022

RaK's Pallikkoodam/Coimbatore, India

- Identified core strengths of members of the team as Lead Teachers and provided extensive training and support to spread the quality of teaching practice, thereby creating a strong and committed group of 21st century teachers
- Lead the teacher team into effective execution of classes incorporating learner-centric 21st century approaches
- Conducted active learning workshops to improve learner engagement and performance
- Lead the team of mentors and the Exam Officer through the process documentation for school-assessed grades
- Established assessment procedures at learner levels and the whole-school level
- Conducted parent orientations to familiarize them to the mission and vision of the school
- Modelled 21st century teaching and learning by being a FLE teacher for Middle School (CAIE curriculum)

ACADEMIC COORDINATOR

JUNE 2017 – MAY 2020

RaK's Pallikkoodam/Coimbatore, India

- Worked with the small group of teachers and explored the possibilities of balancing lifelong enquiry with core academic learning
- Mentored peers towards developing a deeper understanding of 21st century skills in education
- Trained teachers in ELT and transfer of skills across the curricula
- Introduced and modeled hands on teaching and learning practices going beyond the syllabus, thus inculcating deep learning skills in children
- Participated in workshops and trained teachers in developing thorough understanding of the CAIE curriculum
- Taught First Language English to middle school students

ENGLISH TEACHER

MAY 2016 – MARCH 2017

The Manchester International School/Coimbatore, India

- Worked as an English teacher for Grades 6 to 8
- Taught ESL to learners of Grades 9 and 10

ENGLISH AND SOCIAL STUDIES TEACHER

JUNE 2010 – APRIL 2017

The Schram Academy/Chennai, India

- Worked as an English Innovation Coordinator spearheading innovative teaching approaches to diversify learning of the English language
- Taught English and Social Studies at the Middle School and Secondary School level
- Taught English, EVS and Social Studies at the Lower and Upper Primary levels

EDUCATION

- SNDT UNIVERSITY/PUNE MAY 2000
Bachelor of Home Science in Textiles and Clothing Pune, India
- NIFT/CHENNAI MAY 2022
PG Diploma in Knitwear Design and Technology Chennai, India
- B.Ed (Narayan Guru College) JUNE 2011
- CIDTL (Face-to-face programme) JUNE 2019/Cambridge International

ADDITIONAL PDQS ATTENDED

- Making Thinking Visible-Project Zero (Harvard University) MARCH 2021
- IGCSE ESL Introductory Programme 2019
- The Teachers' Toolkit-International Symposium (START, Chennai) 2016
- Backward Planning-International Symposium (START, Chennai) 2015

WORKSHOPS CONDUCTED

- Implementing Active Learning Strategies
- Planning Interdisciplinary Lessons
- Making effective lessons including 21st century learning skills
- Exploring Assessment strategies and procedures
- Making Classroom observation and Feedback part of a school routine

ACHIEVEMENTS

- Have trained 60+ teachers in the Cambridge International curriculum, 21st Century learning skills
- Received the award for Best Innovative Curriculum Practices on behalf of the school by The Manipal Education Global Awards in 2020
- Facilitated teaching and learning in both, Cambridge International and the CISCE curriculum
- Have been the Head of Centre and School Administrator for CAIE till present

LANGUAGES KNOWN

- English
- Hindi
- Kannada
- Tamil

- Marathi