

Babita Chauhan

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Career Objective:

Highly experienced teacher with experience in teaching at middle, primary pre-primary, and **especially Hindi** (up to 8th Class) levels. Seeking the position of a **Hindi Teacher (up to 8th Class)** in an organization that will enhance my horizon of knowledge and give me the chance to prove myself as one of the best teacher in the organization.

Professional Experience:

- An Educationist with **12+ years** strong Experience of teaching at national and international level.
- Working as a **Hindi Teacher (for middle classes) at Chrysalis High School (ICSE) Since May 2016.**
- **2 years' experience of teaching online.**
- 3 years' experience of teaching as a **Hindi Teacher at Cambridge Public School (ICSE) from Jun 2013 to Apr 16.**
- One years' experience of teaching as a **Teacher in Narayana e-Techno School (e-Kids division) From Jul 2012 to May 2013.**
- 2+ years' experience of teaching as **Assistance Primary Teacher at International Level** in United Kingdom (**Welton Primary School Brough, Yorkshire, UK**).
- 8 months experience of teaching as **Primary Teacher** in CBSE affiliated school.
- **Worked as part time Hindi Home Tutor up 8th Class and Corporate Trainer in Hindi Conversation from Aug 2008 to Mar 2012.**
- 5+ years' experience working as a **Secretary of Air Force Wife Welfare Association.**

Key Strength Areas

**Communication and Presentation
Classroom Management
Online (Remote) Teaching
Flexibility and Adaptability**

**Energetic and Hard working
Assessment and Coaching
Calm Creative & Caring
Passion for learning and upgrading**

Latest Assignment:

- Working as a **Hindi Teacher (for middle classes) at Chrysalis High School (ICSE) Since May 2016.**
- Worked as a **Hindi and French Teacher at Cambridge Public School (ICSE) from Jun 2013 to Apr 16.**

Skill:

- Profound knowledge of **Hindi language** and **ability to teach the language for all sorts of students i.e., for those who don't have Hindi as their first language or mother tongue.**
- **Ability to teach online (Remote teaching)**
- **Ability to create digital and non-digital teaching aids.**
- Good and deep knowledge of Hindi i.e., Grammar and Literature.

- Ability to work with children of different attitudes and skills.
- Excellent communication and written skills as well as ability to explain the text.
- Excellent communication and ability to mix with children effortlessly.
- Ability to create an effective teaching method for the children
- Ability to handle the behavior of children of 5 to 15 years and research skills.
- Highly skilled in using the various tools to make the teaching interesting and effective i. books, music, and games.
- Ability to interact with the children effectively so they can learn quickly i.e., rhyming games, storytelling, etc.
- Ability to motivate the children, so that they will consider themselves a special personality.
- Acclaimed stage-show anchor.

EDUCATIONAL & CREDENTIALS

Academic Qualification

- Perusing MA (Hindi) from KSOU, Mysore.
- B.A (Hindi) from Periyar University, Selam.

Profession Qualification:

- Undergone training as Teaching Asst from WEa (Workers Educational Association) Yorkshire, UK (2006).
- Basic French Language from QCA (Qualifications and Curriculum Authority), UK (Dec 2005)
- Basic Computer Course (Computer Fundamental, Window, MS Office, Internet & DOS) from M/S CLC Computer Education Gurgaon (India) (2001)
- **D Ed (Diploma in Education)** from Haryana School Secondary Education Department (Nov 2000).

Honours and Achievements:

- Awarded Best AFWWA (Air Force Wife Welfare Association) Worker by AFWWA Regional Office Nagpur.

Achievements:

- 100% Results in all the subjects (taught subjects).

Hobbies:

- Reading books
- Creative writing.
- Listening to music
- Dancing

Languages Known:

- Hindi
- Sanskrit
- English
- French (Basic)

Please refer to the annexure for the project details

ANNEXURE:

Professional Experience

School: Chrysalis High School (ICSE), Varthur Bangalore.

Role: Hindi Teacher (Middle School)

Period: May 2016 – Till Date

School Profile Chrysalis High School (ICSE) is one of leading school in Bangalore imparting quality education based on ICSE syllabus up to 12th Class.

Responsibilities: Teaching Hindi up to 8th class: -

- Preparation of Annual Year Plan
- Preparation of master Note.
- Preparation Activities worksheet for remedial class.
- Preparation of digitally and non-digitally teaching aids.

School: Cambridge Public School (ICSE), HSR Layout Bangalore.

Role: Hindi Teacher (Primary and Middle School)

Period: Jun 2013 to Apr 16

School Profile Cambridge Public School (ICSE) is one of leading school in Bangalore imparting quality education based on ICSE syllabus up to 10th Class

Responsibilities: Teaching Hindi: -

- Preparation of master Note.
- Preparation Activities worksheet.
- Preparation of lesson plan.

School: Narayana e-Techno School (e-kids division) Bellandur, Bangalore.

Role: Teacher

Period: Jul 2012 to May 2013

School Profile Narayana Educational Society is one of Indian premier educational institute imparting education from pre-primary to 12th class along with advance training for IIT, AIEEE and other competitive exams. Narayana Educational Society is having approximately 88 branches throughout India.

Responsibilities:

- Conducting daily classes as per Narayana e-Kids micro schedule.
- Preparation of bulletin Board.
- Celebration of splash days.
- Responsible to conduct extracurricular activities for the students.
- Helping and guiding the weak students in their curriculum.
- Arranging Parents Teacher Meeting.
- Maintaining discipline in the classroom.
- Maintaining the attendance register of students.
- Maintaining up to date classrooms display.

Self Employed - Hindi Tutor up to 8th Class and Corporate Trainer in Hindi Conversation from Aug 2008 to Mar 2012.

Taught various students of Greenwood, New Horizon Gurukul and Chaitanya techno school.

School: Welton Primary School Brough, Yorkshire, UK.

Role: Assistant Primary Teacher

Period: Jul 2005 to Jul 2007

School Profile. Welton Primary School is one of leading school in Brough imparting quality education-based on GCSE syllabus up to 6th grade.

Responsibilities:

- Developing lesson plans as per the curriculum in the guidance of main teacher.
- Conducting Reading class for students.
- Responsible to conduct extracurricular activities for the students.
- Helping and guiding the weak students in their curriculum.
- Arranging Parents Teacher Meeting.
- Maintaining discipline in the classroom.
- Maintaining the attendance register of students.
- Maintaining up to date classrooms display.

School: Shaheed Amar Singh Public School (Gurgaon) Haryana (affiliated to CBSE).

Role: Primary Teacher

Period: Apr 2004 – Nov 2004

School Profile. Shaheed Amar Singh Public School is one of leading school in Gurgaon imparting quality education based on CBSE syllabus up to 12th Class

Responsibilities:

- Preparation of Annual Year Plan
- Preparation of master Note.
- Preparation Activities worksheet for remedial class.
- Preparation of teaching aids.

Other Experience:

Worked as Secretary of Air Force Wife Welfare Association at 26 Equipment Depot, Air Force Bangalore from Jul 2009 to Aug 2013.

Role and Responsibilities:

- Coordinating Monthly Meeting and recording of minutes of meeting.
- Conducting English learning class for members.
- Responsible to conducting games and other events during AFWWA Day celebration week for members.
- Conducting various other activities e.g. Quiz Competition, Musical Quiz, traditional dress Competition.
- Planning and conducting program during visiting dignitaries.
- Conducting consoling for domestic's violence effects couples.

