

Bharati Kurdekar



Summary

Professional with a strong commitment to facilitating success in all aspects of student learning. Demonstrated competency in behavior management and knowledge of keeping records of students' academic and work progress. Enthusiastic and committed educator with expertise in working with students of all ages and academic levels and assisting classes of various sizes.

Contact

D.O.B: 15th August 1997

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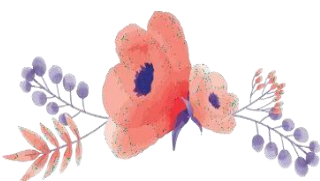
Introduction Video: <https://youtu.be/LaS3uboeerw>

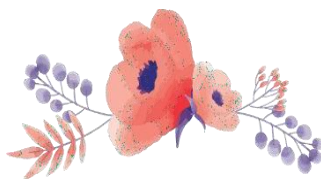
Work Experience

Spoken English Teacher

MES Fathima Rahim Central School, Kaithapoyil, Calicut, Kerala..... Present

- Take classes from Montessori till Class X
- Curriculum Development: Develop and customize lesson plans and materials to suit the needs and proficiency levels of diverse learners
- Effective Communication: Instruct students in proper pronunciation, grammar, vocabulary, and conversational skills to improve their spoken English.
- Assessment and Feedback: Administer assessments and provide constructive feedback to students to track their progress and areas for improvement.
- Individualized Instruction: Tailor lessons to meet the specific learning objectives and goals of each student, ensuring personalized learning experiences.
- Cultural Integration: Incorporate cultural aspects and real-life situations into lessons to enhance cultural awareness and language fluency.
- Technology Integration: Utilize multimedia tools and technology to create engaging and interactive learning experiences.
- Motivation and Engagement: Create a positive and motivating learning environment by using various teaching techniques, activities, and resources.
- Classroom Management: Maintain discipline and manage class dynamics effectively to ensure a conducive learning atmosphere.
- Resource Development: Create or adapt supplementary materials such as worksheets, audiovisual aids, and online resources to enhance the learning process.
- Community Engagement: Organize and participate in English language events, workshops, or community programs to promote English language proficiency.





Operation Executive

Open destination Pvt Ltd, Panaji, Goa, India.....(Nov 2021 – Sept 2022)

Responsibilities:

- Data entry
- Organized Training sessions for juniors
- Making /Sending Reports of daily updates, random checks, etc. using Microsoft excel application
- Certified as checker for the data which has been logged daily
- Trained juniors or new comers

Front office Assistant and Reservations

Welcome Heritage Panaji Inn Hotel, Panaji, Goa, India.....(April 2018- Dec 2018)

Responsibilities:

- Served as a dedicated Office Administrator in a fast-paced office.
- Managed telephone and email communication systems and maintained office supplies ordering office supplies with accuracy.
- Served as a friendly and helpful first point of contact in the front office.

Tutor /Instructor

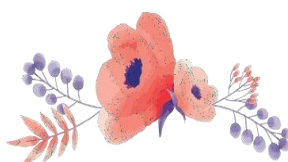
Freelancing, Vasco-Da-Gama, Goa, India(January 2014 – March 2018)

Responsibilities:

- Tutored students aged 5 to 15 for 6-7 hours every day, six days a week.
- Worked to empower students on their journey to success.
- Monitored the progress of students and adjusted in lesson plans when necessary.
- Performed thorough evaluations for students to better understand their level and needs.
- Provided students with the necessary learning tools to become stronger problem solvers.
- Collaborated with students and their parents to tailor lesson plans improving final exam grades by 53%
- Helped students to develop positive self-concepts.
- Differentiated curriculum to meet the needs of diverse learners

Education

- **Bachelor in Science, BSc.....** (June 2015 – April 2018)
 - Dhempe College of Arts and Science, Panaji, Goa, India
- **Bachelor in Education, B.Ed. (Teaching license in India).....** (January 2019 – July 2021)
 - Sri Raghavendra college of Education, Chitra Durga, Karnataka, India
- **TEFL (Teaching English as foreign language) /TESOL Certification - 120 hours**
 - Henry Harvin Education (American Association Of EFL)
- **Masters in Science (Presently pursuing)**
 - Kuvempu University, Shimoga , Karnataka { through distance education }



Certifications

- **Certificate Course Elementary English as Second Language**
Saylor Academy
- **Certificate Course Intermediate English as Second Language**
Saylor Academy
- **Certificate Course Upper Intermediate English as Second Language**
Saylor Academy
- **Certificate Course Advance English as Second Language**
Saylor Academy
- **Certificate Course Business Proficient English as Second Language**
Saylor Academy
- **International Sign Language**
Cursa Free Online Courses
- **American Sign Language**
Cursa Free Online Courses
- **Online CPR course from Free Aid**
Free Aid Academy
- **Certificate course in Desktop Publishing and Printing (DTP)**
Government of India, Ministry of Skill Development

Internships

- **TEFL internship**
Organized by Henry Harvin Education (American Association Of EFL)
- **Student Teacher Internship**
Conducted by Sri Raghavendra college of Education, Chitra Durga, Karnataka, India

Languages

- | | | |
|-----------|-------|---------------------------------|
| • English | ----- | Native or Bilingual proficiency |
| • Hindi | ----- | Native or Bilingual proficiency |
| • Konkani | ----- | Native or Bilingual proficiency |
| • Marathi | ----- | Full Professional Proficiency |
| • Kannada | ----- | Full Professional Proficiency |

Key skills

- Computer expertise
- Lesson Planning
- Classroom Management
- Student Assessment
- Test preparation
- Excellent Communicator
- Student Engagement
- Development of easy Instructional material
- Adaptable to Curriculum
- Student Assessment

