

Passionate Teacher provides students with exceptional learning opportunities and support of educational endeavors. Skilled implementer of diverse instruction methods for cultivating fruitful learning environment for all. Positively motivates students with individual guidance and empathetic mentorship.

Work History

2023-06 -
2023-08

English Teacher/Class Teacher

Delhi Public School

- Led interesting and diverse group activities to engage students in course material.
- Utilized multimedia strategies and technology to convey information in fresh and interesting ways.
- Planned dynamic lessons to increase student comprehension of books and literary concepts.
- Prepared and implemented lesson plans covering required course topics.
- Prepared comprehensive English curriculum for multiple classes.
- Developed innovative lesson plans to engage students in English language learning.
- Assessed student progress and provided feedback to improve performance and establish academic success.
- Attended department meetings to develop and update course curricula.
- Monitored student progress and provided feedback to both students and parents.
- Encouraged students to take active role in learning and academic success.

2022-05 -
2023-05

Academic Validator: English

Embibe

- I am responsible for creating, enhancing, finalising,reviewing of the content that will be live on the app and website.
- I work for both Government exams and the K12 section for quality assurance.
- The final content provided to the user is validated by me for English Subject. I am also involved in the other subjects' team for quality check.

2020-08 -

SME / Associate Product Manager

Prerna
Sharma

Educator

Contact

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Phone

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Skills

- Creative Writing
- Team Teaching
- Literary Analysis
- Lesson Planning
- Student Support
- Curriculum Implementation
- Classroom Technology
- Individualized Learning Plans
- Creative and Expository Writing
- Student Engagement
- Classroom Management
- Quality Education
- Student-Centered Learning
- Teaching Strategies

2023-04

Byjus Examprep

- Conducted live and recorded sessions for Defence exam preparation.
- I have also taken some sessions for AE/JE exams.
- I was a part of the K-12 section too taking sessions for class 8,9 and 10th English on Gradeup app and its official Youtube channel.
- The entire content that is provided to the users is finally proofread by me. The content delivered is also made by me.
- Below are some of my Youtube sessions :
<https://youtu.be/liFpdIRFFrM>
<https://youtu.be/JNhePG0EA6E>
<https://youtu.be/vwvUgAHUDNQ>
<https://youtu.be/NIKIGmJsYGM>
<https://youtu.be/nrzw1haWu8g>

2018-03 -
2020-08

English Faculty

Allen Career Institute

- Major responsibility involves taking conducting lectures for English and Maths for students of CBSE and ICSE board. This also includes classes for NTSE, Olympiads and exams conducted by Cambridge University.
- I also play an active role in curriculum building, scheduling and preparing test papers, correction of these tests, conducting events and managing them, proofreading of the content and adding solutions etc. Entire evaluation of the content and final quality checks in order to develop the curriculum.
- Evaluated students' abilities and grasp of English language, keeping appropriate records and preparing progress reports.
- Organized detailed list of resources to help students go beyond classroom environments and delve into topics of interest.
- Sourced optimal curricula and developed lesson plans to fully cover target material for each course.

2017-03 -
2018-04

SME English/ Product Developer

Toppr Technologies

- Experience as Product Developer:
- We take care of the content that is provided to

the customer. This process includes adding data, rectifying errors, adding solutions, checking solutions, final testing etc. It involves Quality analysis majorly and enhancing the level of the material.

- Experience as SME:
- My main task was to provide instant solution to the queries and doubts posted on the website. The second priority task is Quality Analysis of the sessions and takes necessary actions. I also handled an email channel which was the medium for connecting with the large group of freelancers working for us. Apart from this, I also took care of the interface and the content material of the products provided.

2015-07 -
2017-02

Associate Financial Analyst

XL Dynamics

- Analyzed and tracked trends based on data reporting and recommended and implemented policy and procedure updates.
- Provided analysis in forecasting financial expectations to inform development of budget planning.
- Oversaw associate technical training and educated associates regarding policies and procedures.
- Managed corporate watch lists and insurance files.

Education

2023-04 -
2023-09

Professional Certification: Product Management

SP Jain Global Institute of Management - Mumbai, India

2010-06 -
2015-06

Bachelor of Engineering: Electronics And Telecommunication

SIPNA College of Engineering And Technology - Amravati, Maharashtra