

**BHAGYALAKSHMI S**

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Objective

To work in a challenging atmosphere by exhibiting my skills with utmost sincerity and dedicated smart work for the growth of your esteemed organization along with mine.

To solve problems in a creative and effective manner in a challenging position.

A highly organized and hard-working individual looking for a responsible position to gain practical experience.

Education

Capital University

PG- M.com

March 2022

National Institute of open schooling under M.H.R.D govt of India

Certificate in early childhood care and education

Aug 2020

Mahatma Gandhi university

Degree - B.com Finance and Taxation

March 2018

Progress Institutions

Diploma in Computerized Financial Accounting

September 2017

National institute of open schooling under M.H.R.D govt of India

Certificate in Basic Computing

October 2015

Central Board Of Secondary Education

Plus two

March 2015

Central Board of Secondary Education

SSLC

March 2013

Technical Skills

- Diploma in computerized financial accounting
- Online Workshop-Excelling in Excel (ICA- NSDC)
- Computer fundamentals and Operating system
- MS Word, MS Excel, MS Power Point, Internet, and E-mail (Theory and Practical)

Project

Conduct in Oct 2017 to March 2018

A study on the effect of advertisement on children with special reference to confectionary products.

Main objective of this study is to find out how much children are influenced by the advertisements especially of confectionary products.

There are both good and bad impacts of advertisements.

The focus of the study is on the effect of television advertisements on children with special reference to confectionary products.

An attempt has been made to know the children's awareness about confectionary products & their advertisements, to measure the impact of confectionary products on children.

The research process goes with the following products:

Biscuits.

Chocolates

wafers

Noodles

Sauces

Health Drinks

Work Experience

Designation : Computer Instructor

Organization : Progress Institutions

Deputed at : KOTTAYAM [June 2016 – March 2018 Part time] [April 2018 – March 2019]

Designation : Career Consultant

Organization : Gateway Institute and Recruitment Services Pvt. Ltd.

Deputed at : KOTTAYAM [April 2019 – September 2019]

Designation : Administrative assistance

Organization : Progress Institutions

Deputed at : KOTTAYAM [December 2019- October 2020]
[June 2022 to till now]

Field of Interest

- Effective communication skills, Group working, Mental ability.
- Sense of responsibility and a hard worker.
- An excellent level of commitment & ability to adjust to the situation.

Personal Strength

- Good Interpersonal
- Highly motivated and enthusiastic
- Capable of working on own initiative
- Creativity
- Discipline
- Patience
- Respectfulness
- Determination
- Dedication.

Personal Details

Date of Birth : 28 July 1996.
Marital status : Married
Languages : English & Malayalam
Nationality : Indian
Hobbies : Reading Books, cooking and Travelling
Contact Address : Shabari Nivas, Ashtalakshmi Layout, JP Nagar,
6th Phase, Bangalore, Karnataka.

Declaration

All the information provided in this resume is true to the best of my knowledge and belief.

Date:

Place: Bangalore

(Bhagya Lakshmi)