

Noor Asmiya B
62, Ganesh Colony
Kelamangalam - 635113
Tamil Nadu.

Email : noorasmiyabab@gmail.com
Mobile: 9597438756 & 8903267051

COVER LETTER

Respected Sir/ Madam,

I would like to submit my resume for your kind perusal for a suitable post in your organization. I have full confidence that you will get satisfaction after going through my resume & I hope that will give me opportunity to prove myself in your organization as per your requirement. I can assure you of my sincerity & honesty in delivering the result to highest satisfaction.

I hope that you will consider my profile and do the needful.

Thanking you

Regards

Noor Asmiya B

Kelamangalam Town.

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I am looking for a career opening where I can bring a high degree of skill, initiative, enthusiasm, and where I can apply my range of technical talents to seek a challenging and ever increasing responsible position and contribute my potential to the organization by working sincerely with commitment, which would eventually help in shaping out a good career for myself. I express my keen desire to up thrust my career in the premier organization like yours. I will be very happy if I contribute to its endeavor in adding value to its field.

WORK EXPERIENCE

Previous Job – Worked in Nisarga High School (CBSC Syllabus), Hegganahalli, Peenya 2nd Stage, Bangalore, Karnataka - (June 2017 – May 2018).

Job Profile: Handling and taking care of Grade I to IV

Responsibilities:

1. Providing Live learning classes to students.
2. Being active and providing learning classes to Childers.
3. Taking care on students physical activities in the class room and outdoor classes.
4. Taking indoor and outdoor classes also refreshment classes with GK and fun.
5. Preparation of Question papers based on the current syllabus.

Previous Job – Worked in Golden International School, Bagur Sonnenahalli, Chikkathirupathi Post, Bangalore, Karnataka - . (May 2015 – May 2017).

Job Profile: Handling and taking care of UKG to II.

1. Taking Care of UKG students to Garde II students in Environmental Science, Science and GK.
2. Taking indoor and outdoor classes also refreshment classes with GK and fun.
3. Preparation of Question papers based on the current syllabus.
4. Under gone training in Anglo-Indian Training in the School

EDUCATION

- **B.C.A., (2015)** with specialization in **computer Application** from **Sri Sai Sathyanaraya College**, Ramamurthy Nagar Main Road, Dodda Banaswadi, Bangalore City – 560043, Karnataka. (**First Class – 70%**)
- **12th Class (2012)** with specialization in **Commerce (HEBA)** from **Sri Gokul PU Independent College**, Chikkathirupathi, Bengaore, Karnataka. (**65%**)
- **10th Class (2010)** with specialization in **General** from **Govt. High School**, Chikkathirupathi, Bengaore, Karnataka. (**60%**)

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PERSONAL PROFILE

Age : 26 years
Gender : Female
Connubial Status : Married
Languages (Speak) : Urdu, Kannada, Telugu, English & Hindi.
Languages (Write) : Urdu, Kannada, English & Hindi.
Nationality : India.
Correspondence Address : 62, Ganesh colony,
Near GH Hospital, Denkanikottai Main Road,
Kelamangalam Town,
Krishnagiri Dist., Tamil Nadu - 635113.

DECLARATION

I hereby declare that the information furnished above is true to the best of my knowledge

Date :
Place :

Yours Faithfully,
(Noor Asmiya)