



Deepa Ranganathan

Proud Educator

Contact

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Education

MASTER OF BUSINESS ADMINISTRATION

University of Madras
2006-2008

MASTER OF EDUCATION

North Bangalore University
2020-2022

Skills

- Certified Advance level phonics teacher
- Strong Interpersonal Skills
- Excellent Communication Skills
- Empathy and Understanding
- Problem-Solving Abilities
- Ability to Work in a Fast-Paced Environment
- Organizational Skills
- Leadership and Team Management
- Confidentiality and Responsibility
- Office-Automation Tools

Summary

Passionate educator with 7+ years of experience across primary education. Proven ability to develop curriculum, assess student progress, and implement innovative teaching methods that foster student success and well-being.

Primary School Teacher – Class Teacher - English Teacher **National Public School (May 2023 – April 2024)**

- Taught Primary grades (3-5): Demonstrated strong instructional skills, tailoring teaching methods to meet diverse student needs, an essential skill for understanding and supporting student welfare.
- Developed creative lesson plans and delivered them on time: Showcased your ability to plan and execute effective strategies, ensuring efficient operations and enhancing student engagement.
- Engaged students with creative modes of teaching like songs, videos, and stories: Highlighted your innovative approach to education, fostering a positive and stimulating learning environment.
- Always adhered to timelines for task completion: Proven reliability and time management, critical for coordinating and managing welfare initiatives.
- Strictly followed error-free correction of notebooks: Attention to detail and commitment to accuracy, important for maintaining precise records and assessments in student welfare.
- Ensured 100% proper documentation and timely updating of mark entries: Emphasized organizational skills and the ability to manage administrative tasks efficiently, vital for student records management.
- Observed and evaluated student's performance and development: Regular monitoring and assessment of student progress, aligning with the need to track and support student welfare.
- Regularly provided feedback to their class teachers: Effective communication and collaboration with colleagues, essential for creating a supportive and cohesive educational environment.
- Exhibited theatrical lesson plans through monoacting and roleplays: Creative problem-solving and engagement techniques, useful for developing innovative student support programs and activities.

Gopalan International School (May 2020 – April 2023)

Implemented Creative Ideas and Activity-Based Learning

- Framed the idea of Magical book train in Primary: Enhanced reading skills through engaging activities.
- Developed the Incredible India project: Promoted cultural awareness and knowledge.
- Encouraged creative abilities in children: Fostered creativity and self-expression.
- Included playful games or forms of visual exercises: Captured student interest and engagement.
- Built self-confidence by testing students out of their comfort zones: Supported personal growth and resilience.
- Launched successful activity-based learning sessions: Demonstrated innovation in teaching methods.
- Created the Feelings Corner channel: Provided a platform for students to express their emotions, supporting mental health and well-being.

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High School Teacher – Commercial Studies

- Taught Commercial Studies for Grade IX: Developed comprehensive lesson plans and implemented them effectively, ensuring thorough understanding and application of business concepts by students. Demonstrated strong instructional skills and subject expertise.
- Developed lesson plans and implemented them: Showcased ability to create structured and engaging learning experiences, ensuring students grasp complex topics.
- Enthusiastically and effectively interacted with students and parents individually and in groups: Built strong relationships and fostered open communication, essential for a student-welfare role.
- Created interactive presentations and used smart boards to make classes more interesting: Leveraged technology for enhanced learning experiences, demonstrating innovative teaching methods.
- Regularly conducted class tests and ensured students were thorough with the concepts: Emphasized continuous assessment and feedback, crucial for tracking student progress and addressing their needs.
- Periodical correction of notebooks was strictly followed: Maintained high standards of academic assessment and documentation.
- Updated all required subject details promptly: Ensured accurate and timely record-keeping, an important administrative skill.
- Observed and evaluated student performance and development: Monitored student progress and provided constructive feedback, aligning with the welfare role's focus on student development.
- Provided regular feedback to class teachers: Facilitated collaboration and communication among educators, enhancing overall student support.
- Taught NIOS for Grade XII – Business Studies: Demonstrated versatility in teaching diverse curriculum.

Grade In Charge – Middle School Department

- Grade in-charge for Middle School: Managed and coordinated middle school operations, ensuring smooth workflows and efficient administration.
- Training and mentoring teachers: Provided guidance and support to faculty, fostering professional development and improving instructional quality.
- Monitoring new teachers and assessing them: Evaluated performance and provided feedback, ensuring high teaching standards.
- Giving suggestions on improvement areas regularly: Supported continuous improvement and professional growth among teachers.
- Ensured all documents were thoroughly checked and promptly sent to the coordinator: Demonstrated strong organizational and administrative skills.
- Checking timely submissions: Ensured adherence to deadlines and maintained accountability.
- Coordinating with the school counselor if necessary: Collaborated with counselors to address student needs, demonstrating a holistic approach to student welfare.
- Maintaining teachers' anecdotes: Kept detailed records of teacher performance and interactions, supporting informed decision-making.
- Encouraging teachers to submit lesson plans on time: Promoted a culture of punctuality and preparedness.
- Checking corrections of notebooks and textbooks across the grade: Ensured academic rigor and consistency in assessments.
- Ensuring marks were duly entered in all sheets and in the school portal: Maintained accurate academic records, critical for student tracking.
- Encouraging activity-based learning across the grade: Fostered engaging and interactive learning experiences.
- Implementation of Integrated Learning through activities: Promoted interdisciplinary learning, enhancing students' critical thinking and problem-solving skills.
- Organized many school events, annual days, and trained students for inter-school competitions: Demonstrated event planning and student engagement skills.

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- Headed the creative team for major school events: Showcased leadership and creativity in organizing successful events.
- Guiding class teachers and subject teachers for successful academic performance: Provided leadership and support to ensure high academic standards.
- Possessed strong leadership skills and successfully coached and mentored teachers: Demonstrated effective leadership and mentoring abilities.
- Curriculum Lead for Middle School (Grades 5, 6, and 7)
- Associated with middle school for a research-based project – The Big Picture: Developed and led a project aimed at enhancing research skills, critical thinking, empathy, and metacognition in students.
- Developed complete project along with worksheets for Grade 5 and handled as Curriculum lead for Grades 6 and 7: Demonstrated curriculum development and project management skills.
- Implemented a 3-month project with 3 interim submission dates: Ensured structured and phased project execution.
- Successful implementation of the project: Achieved project goals and milestones, demonstrating effective project management.
- Grading pattern was implemented and successful submissions were recorded: Ensured accurate assessment and documentation.

Middle School Teacher – English and Class Teacher

- Prepared monthly lesson plans and uploaded them in the school portal: Demonstrated strong organizational and planning skills.
- Grade in-charge for Grade 5 English Department: Managed departmental operations and ensured academic quality.
- Graded assessment based on LSRW (Listening, Speaking, Reading, Writing): Conducted comprehensive assessments to evaluate student skills.
- Assigned and implemented various projects successfully: Fostered project-based learning and student engagement.
- Developed and taught relevant children's books, poems, movies, and themes to promote student interest: Used diverse resources to enhance learning experiences.
- Provided periodic parent feedback after every assessment: Maintained open communication with parents, supporting student development.

Primary Teacher – English and Class Teacher

- Lesson planning and implementing curriculum based on designated themes every month: Demonstrated curriculum development and implementation skills.
- Taught students as an entire class, in smaller groups, and individually assisted students with learning difficulties: Adapted teaching methods to meet diverse student needs.
- Planned lessons covering various components of English: Ensured comprehensive English language instruction.
- Conducted regular assessments to ascertain student abilities, strengths, and weaknesses: Provided targeted support based on student needs.
- Communicated with parents during PTA meetings and built great relationships with children and parents: Maintained strong communication and relationships with the school community.

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Theater Teacher (SUPW Club) – Primary and Middle School Department

- Taught students in accordance with standards: Ensured adherence to educational standards.
- Directed plays including school plays and short skits: Demonstrated creativity and leadership in directing student performances.
- Provided students with necessary feedback, critique, encouragement, and support: Fostered student growth and confidence.
- Staged first-ever online live performance on the short story "The Gruffalo": Showcased adaptability and innovation in virtual learning environments.
- Implemented Creative Ideas and Activity-Based Learning
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Phonics Reading program

IGLOO English Hub (June 2019 – October 2019)

- Plan and deliver engaging and effective phonics and reading lessons aligned with the Igloo's curriculum and standards.
- Utilize a variety of instructional strategies and resources to meet the diverse needs of students.
- Assess students' reading levels and monitor their progress using assessment tools.
- Manage student behaviour effectively, using positive reinforcement and appropriate interventions as needed.
- Communicate regularly with parents about their children's progress and provide strategies for supporting reading development at home.

VOLUNTEER TEACHER AND PRESCHOOL TEACHER (USA) (2011 – 2019)

THE LEARNING EXPERIENCE, U.S.A. AND FORTMILL PUBLIC SCHOOLS, U.S.A

- Responsible for helping to organise, plan and also participate in activities that entertain and teach children. Certified class teacher in U.S.A.
- Lesson planning and implementing curriculum based on themes every month.
- Established disciplinary rules and maintained order.
- Kept progress notes evaluating behavior, development, and health – Reported and discussed any possible problems with specialists and parents.
- Organized Parents teachers meeting to discuss progress or requirements.
- Prepared classroom materials and maintained clean, safe facilities and equipment.
- Provided children and parents with activity schedules and established classroom routine.
- Updating the classroom bulletin boards with children's artwork.
- Preparing children from preschool transitioning to kindergarten.
- Volunteered as teacher in public schools and had handled children across primary to middle school.

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PRESCHOOL TEACHER - JUNE 2006 – December 2009

DIVYAM KIDS INTERNATIONAL PRESCHOOL, INDIA

Engaged Young Learners: Planned and participated in educational activities like field trips, games, and storytelling to foster development and positive learning environments. Promoted student progress through individualized instruction and reported on behavior, development, and health to specialists and parents.

Cultivated Positive Learning Environments: Maintained a clean, safe, and stimulating classroom environment with established routines and engaging activities. Motivated children's learning abilities, built strong relationships with parents, and ensured the health and well-being of all students.

Enriched Classroom Experiences: Prepared engaging classroom materials, updated bulletin boards with children's artwork, and maintained the overall appearance and décor of the classroom. Prepared children for special events, fostering a love of learning and a sense of community.