

DEBOJIT DAS
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OBJECTIVE

Seeking a career that is challenging and interesting, and lets me work on the leading areas of technology, a job that gives me opportunities to learn, innovate & enhance my skills & strengths in conjunction with company goods & objectives

PROFILE SUMMARY

- An innovative & resourceful engineering concept with a degree of Bachelors in Civil Engineering & Diploma in Civil Engineering.
- Expert in preparing Snag Audit reports for residential apartments and Commercial buildings.
- Electrical and plumbing technical skills.
- Residential society management and improvisation and operational improvements.
- Overall, 6 years of experience as a FACILITY MANAGER in residential apartment sector.

EDUCATIONAL QUALIFICATION

Title of the Degree with Branch	College/University	%/0 Mark	Year of Passing
Bachelor of Engineering (Civil)	R R Institute of Technology, Bangalore	58	2016
Diploma in Civil Engineering	Acharya Institute of Technology, Bangalore	58	2009
Intermediate	ICSE Board	75	2001

SKILLS

- Strong communicator – good presentation skills and possesses strong verbal and written communication skills.
- Strong attention to detail.
- Proficient in the use of Microsoft Excel and Word.
- Strongly goal oriented – able to focus on meeting all performance targets.

PROJECT HANDLED

1. ITD - ITD CEM JOINTVENTURE, BMRCL, BANGALORE as an 'Engineer" (2009 - 2012)

Roles & Responsibilities

- Detailed design of superstructure & substructure of metro viaduct.
- Bar Bending schedule as per specification in the Indian standards.
- Track alignment (broad gauge 1.545 m).
- Site Supervision.
- Detailing of Horizontal alignment and vertical profile drawings for metro rail (elevated) at Reach 1 BMRCL.
- Preparing Bills for quantities for metro structures and stations.
- Experience in detailed drawing drawings of pier caps, abutments, metro stations
- Compressive strength test for cubes at the age of 7 days & 28 days respectively at failure.
- Ultimate tensile & compressive strength test of steel.
- Silt content test for fine aggregate (sand).
- Consistency test for cement using vicat apparatus, slump test etc.
- Compaction factor test.
- Field density test (FDT)
- Proper batching and mixing of concrete.
- Ensuring proper workability and maintaining standards for quality of concrete.

2. WORKED AS A PROJECT MANAGER AT UNISERVICE APARTMENT SOLUTIONS, WHITEFIELD (2016 February till 2020 January)

Roles & Responsibilities

- Performing snag audit at on boarded projects, studying all equipment conditions
- Preparation of detailed snag audit report and presenting the same in front of MC.
- Taking up new turnkey projects at various sites and execution of the same example RWH (V wire) installation for bore well recharge, STP and WTP servicing, waterproofing works for swimming pool and crack treatment for seepages.
- Plumbing pipeline extension work and several plumbing renovation work.

3. WORKED AS A TECHNICAL FACILITY MANAGER AT PARADIGM INTEGRATED FACILITY SERVICES PVT LTD (2020 January till April 2021)

Roles & Responsibilities

- Complete responsibility to manage repair and maintenance work related to building components, MEP finishes, equipment's, signage and site components.
- Preparing Daily progress reports relating to all electrical equipment's and updating the same on day-to-day basis.
- Regular briefing session to all MEP staff and plan for efficient and smooth monitoring of all equipment's.
- Customize new ideas related to water savings plan, conduct in house energy and MEP audits.
- Special training and briefing conducted to all MEP, Housekeeping and landscaping staff for sanitization process and COVID 19 safety measures.
- Utilize data to develop trends and insights that will drive continuous improvement in the site performance.
- Perform site surveys of existing facilities and equipment to capture and report current condition, and develop repair and maintenance scopes of work.

4. WORKING AS AN ESTATE MANAGER AT CACS CLIENT SOLUTIONS PVT LTD, WHITEFIELD (2021 MAY till Present)

Roles & Responsibilities

- Responsible for care, management and protection of assigned real property and are required to safeguard the property from damage or loss.
- Ensuring smooth running of day-to-day activities and resolution of issues quickly and effectively to maintain a safe and pleasant environment for residents.
- Conducting daily inspections and conducting directly with decision maker to ensure that the services are running smoothly.
- Responsible for periodic performance review of the employees, contracts etc.
- Develop and maintain close working relations with residents to facilitate the flow of information and ensure that maintenance requirements and store inventory are managed proactively and effectively.
- Direct, co ordinate and plan with services such as maintenance office, security, maintenance, housekeeping, landscape/horticulture, waste management.
- Periodic meeting with the Management Committee on the performance review with a pre-defined for presentation and update.
- Meet regularly with contractors, such as cleaning, security and on-site maintenance, to ensure standards are maintained.
- Develop and implement SOPs for self-run services and the vendor/service provider managed services.
- Dealing with emergency issues that arise.
- Organize fire service training, drill practice and first aid requirements.
- Creating plan for replacement and repairs.
- Formulating plans for future
- Develop long term plans for innovative led process/technology which is cost effective.
- Developing and managing vendor contracts.
- Record keeping (includes filing and keeping hard copies of documents)
- Maintaining books of accounts.
- AMC Management

PERSONAL DETAILS

NAME : DEBOJIT DAS
DATE OF BIRTH : 26th AUGUST 1984
SEX : MALE
MARITAL STATUS : MARRIED
PRESENT ADDRESS : Flat Number 320, Sowparnika Indraprastha apartment, Soukya Road, Kanekal cross,
Bangalore 562114

DECLARATION

I hereby declare that the above-mentioned particulars are true to best of my knowledge.
I assure you that I will discharge my duties to entire satisfaction.

