

ANJU V
HINDI TEACHER & LAB TECHNICIAN
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CAREER GOAL

To obtain a Hindi teaching position and demonstrate my abilities to any school system and in the process, enhance my skills and potential to broaden my knowledge in preparing myself to be professionally competitive.

Summary

Excellent command over Hindi

High level of patience and commitment in working with children

Uses effective and efficient methods of teaching with focus on individual needs of students

Analytical and versatile thinker, effective at developing and implementing creative ideas

Energetic and hardworking

Good moral character

Strongly believe that given an opportunity, everyone has an ability to learn. A teacher needs to provide an environment and circumstances for every student to meet their unique needs. With interactive learning and a positive environment, every student will succeed in my classroom

PROFESSIONAL EXPERIENCE

Employment Experience:

1) Working as Hindi teacher in little flower girl' s higher secondary school (Jun 2019 to Nov 2021)

Responsibility:

Teaching Hindi as primary subject for students of Class V to VIII & Maintaining attendance registered.

Prepared tests and quizzes to track progress and provide individual feedback.

Provided daily feedback to students in the tutoring program and recognized progress

Prepared classroom lectures and engaging activities to encourage participation.

Assessed students individually and as a group to determine comprehension.

Set up classroom debates and oral presentations to encourage use of language skills.

Developing age-appropriate lesson plans and instructional materials students

Scheduling meetings between parents and teachers to discuss students' progress, learning abilities greatest strengths and areas.

Arranging events to celebrate cultural diversity within school community such as multicultural festivals, international days such as Yoga Divas, International Women' s Day & Annual day.

2) Working as LAB TECHNICIAN in HINDHUSTHAN HOSPITAL (Nov 2021 to July 2023)

Responsibility:

Receive, label and analyse sample (tissue, blood, toxic etc) Design and execute laboratory testing according to standard procedure.

Prepare requisition form and record of specimen to be sent reference laboratory.

Specimen processing.

Storage of sample to maintain the integrity.

Disposing of old sample.

Filling and maintaining all laboratory files.

Quality control as defined.

Protein isolation Techniques & Immunological Techniques

Colorimetry and spectrophotometric Estimation of analytes

ACHIEVEMENTS & ACTIVITIES

Tenth Rank Gold Medalist in BSc Biochemistry

Distinction in Dakshina Bharath Hindi Prachar Sabha

First prize in Hindi Essay Writing

Second prize in verse in version in English Literacy

Participate workshop on entrepreneur development and career guidance

Attended Hindi Literacy Workshop at NGM College Pollachi

Volunteer of Youth Red Cross

Participate seminar on Fetal Development

Participate state level workshop on poetry writing at Rongu College Erode

Participate and present poster in International Conference

SKILLS

Ability to work with children of different aptitude and skills.

Excellent communication skills in Hindi & ability to mix with children effortlessly.

Ability to create an effective teaching method for children.

Ability to motivate children so that, they will consider themselves a special personality.

Ability to create a friendly atmosphere so that they are more comfortable with subject.

Technical skill: Extensive knowledge of MS word, Excel & C Language

Ability to plan collect material & deliver the lesson in the class.

ACADEMIC QUALIFICATIONS

Degree/ Course	Institution	University/ Board	Year of Passing	% of Marks
PGDT	Nirmala college, Kerala	IGNOU University	Pursing	NA
MA HINDI	Pondicherry University	Pondicherry University	Pursing	NA
BA HINDI	DHARSHINA BHARAT HINDI PRACHAR SABHA	DHARSHINA BHARAT HINDI PRACHAR SABHA, MADRAS	2019	First class
BSc Biochemistry	SRI RAMAKRISHNA COLLEGE OF ARTS AND SCIENCE FOR WOMEN	Bharathiar university	2018	8.0 CGPA
12TH	SN TRUST HIGHER SECONDARY	State board	2015	76
10TH	LITTLE FLOWER GIRLS HIGHER SECONDARY SCHOOL	State board	2013	70

LANGUAGE KNOWN

Malayalam, Hindi, Tamil, English,

STRENGTH

Positive attitude.

Disciplined

Hard-working.

PERSONAL DETAILS

Name : ANJU
Father Name : Vijayaraghavan
Date of Birth : 9-Mar-1998
Gender : female
Nationality : Indian
Permanent address : Kalarikkal House, Painkulam post, Cheruthuruthy, Thrissur,
Kerala
Contact number : 9894453114

Declaration

I hereby declare that all the above-mentioned details are true to the best of my knowledge.

Place:

Date:

(Anju)