

MOHAMMED AJMAL

TEACHER

Experienced Teacher, Life Skill Trainer, and Career Coach with 12 years of expertise in education and personal development. Skilled in curriculum design, classroom management, and guiding students towards successful career paths. Proven ability in conducting impactful workshops and coaching sessions to enhance life skills and empower individuals. Passionate about fostering lifelong learning and cultivating a positive learning environment.

SKILLS

Team Work

Work Ethic

Curriculum

Leadership Quality

Differentiation

Classroom management

Assessment

Problem Solving Ability

Adaptability

Positive Attitude

Technology

WORK EXPERIENCE

TEACHER | Jun 2022 – Mar 2024

AL HIDHAYA CENTRAL SCHOOL, PATTAMBI

KEY RESPONSIBILITIES

- Developed and implemented lesson plans according to the school curriculum, ensuring comprehensive coverage of subjects and topics.
- Conducted engaging and interactive classroom sessions, fostering a positive learning environment conducive to student participation and academic growth.
- Utilized innovative teaching methodologies and educational technology to facilitate learning and cater to diverse learning styles.
- Evaluated students' progress through regular assessments, quizzes, and examinations, providing constructive feedback to enhance learning outcomes.
- Collaborated with colleagues to design and execute extracurricular activities, enhancing students' social and developmental skills.
- Maintained accurate records of students' attendance, academic performance, and behavior, ensuring confidentiality and compliance with school policies.
- Communicated effectively with parents and guardians regarding students' progress, academic challenges, and behavioral concerns, fostering strong partnerships in student development.

CONTACT INFORMATION

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✉ mmajmal777@gmail.com

📍 Kerala, India

EDUCATION

MASTERS DEGREE IN HISTORY | 2022

- University of Hyderabad

BACHELORS DEGREE IN HISTORY | 2017

- University of Calicut

HIGHER SECONDARY

- Board of Higher Secondary Examination, Kerala, India

CLASS X

- Central Board of Secondary Education

CERTIFICATION COURSE

- Microsoft Excel beginner to professional - Udemy
- National Level Online Certificate Course
Organized by the Department of History, PSMO College, Tirurangadi
15 Jun 2021 – 15 Aug 2021
- Introduction to Architectural Heritage and Conservation Workshop Organized by Kaarwan - 29 Apr 2022

COMPUTER PROFICIENCY

MS Office	★ ★ ★ ★ ★
MS Docs	★ ★ ★ ★ ★
Internet & Email	★ ★ ★ ★ ★

PERSONAL STRENGTHS

- **COMMUNICATION** - Interpersonal skills – verbal, problem solving and listening skills in any administrative role.
- **SERVICE** - Having a client focused approach Skills include Patience, Attentiveness and a positive language.
- **ORGANIZATION** - Helping others, organizing a to-do list. Prioritizing tasks by the deadline for improving time - management.
- **MANAGEMENT**- Management skills to direct others and review others performance.

PASSPORT DETAILS

Passport Number : T8864451
Date of Expiry : 25/08/2029
Place of Issue : COCHIN

LANGUAGES KNOWN

English	100 %
Malayalam	100 %
Hindi	85 %
Arabic	85 %
Telugu	85 %

INTERESTS



Songs



Travelling



Reading

LIFE SKILL TRAINER AND CAREER COACH | June 2022 - June 2024

SKMMA (PART TIME)

KEY RESPONSIBILITIES

- Developed and implemented life skills training programs tailored to the needs of diverse audiences.
- Conducted workshops and seminars on topics such as communication skills, leadership development, time management, and stress management.
- Provided individualized career coaching sessions to guide clients in identifying career goals, exploring career options, and developing action plans.
- Assessed clients' strengths, weaknesses, interests, and values to help them make informed career decisions.
- Facilitated mock interviews and provided feedback to enhance clients' interview skills and confidence.

VOLUNTEER EXPERIENCE

VOLUNTEERSHIP ON DIFFERENT NGOS

YES, INDIA AND OTHER DIFFERENT STUDENTS' ORGANIZATIONS

SEMINARS ATTENDED

- Iron Age and Megaliths in South India: Geographic and Temporal Characteristics Conducted by Dr. Arjun R, Centre for History and Archaeology, Asiatic Society for Social Science Research – 18 Nov 2020
- The Mysterious Stone Jars of Assam: Archaeology, Folk Memory, and Lost Folk Conducted by Dr. Tilok Thakuria, Centre for History and Archaeology, Asiatic Society for Social Science Research | 22 Nov 2020

PERSONAL DOSSIER

Gender : Male
Date of Birth : 17/03/1998
Nationality : Indian
Marital Status : Single
Permanent Address : Mangalassery (House)
Nellaya (Post), Pengattiri, Palakkad, Kerala
India Pin: 679335

DECLARATION

I hereby declare that the above-mentioned information is true and I bear the responsibility for the correctness of the above-mentioned particulars.

MOHAMMED AJMAL