

Sonali Mahajan

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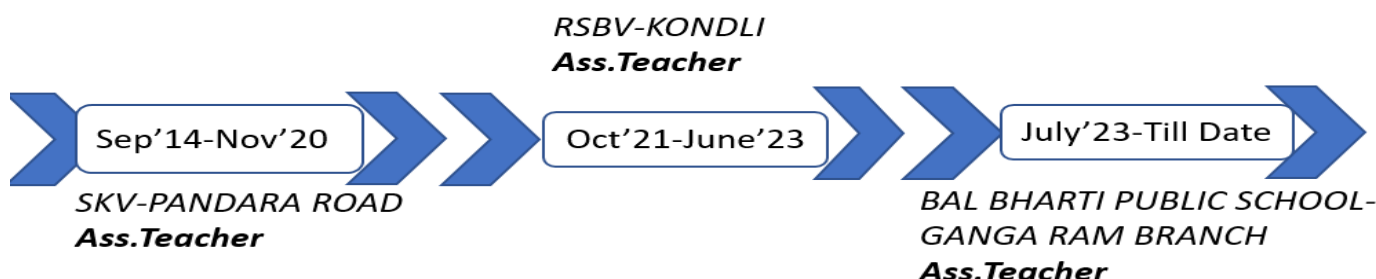
SKILLS

- 1) Lesson Plan Implementation
- 2) Individualized Instruction
- 3) Student rapport building
- 4) Behavior Management
- 5) Individualized Education Plans
- 6) Lesson Planning
- 7) Teaching Strategies
- 8) Safe learning environment

PROFILE SUMMARY

- Warm Assistant teacher with 9 years of experience and documented skills in classroom management and assignment creation.
- Friendly & energetic professional commended for adapting teaching methods and material to meet students, varying needs and interests.
- Passionate about going above and beyond to nurture and encourage children, Attentive and adaptable teacher skilled in management of classroom operations.
- Effective in leveraging in student feedback to create dynamic lesson plans that address individual strength and weakness.
- Dedicated and motivated to encourage student growth through carefully monitored academic progress.
- Bring focused and reliable approach with good technical knowledge and willingness to take on any task.
- Supporting and organized with good multitasking skills.

CAREER TIMELINE



July 2023-Till Date

Assistant Teacher Bal Bharti Public School –Ganga Ram Branch, Delhi

- Developed and Implemented Lessons Plans based on curriculum objectives.
- Provided individualized instruction to meet the needs of all students.
- Encouraged critical thinking skills and problem-solving strategies among students.
- Maintained a safe & orderly learning environment for all students.
- Established Positive relationship with parents to ensure effective communication regarding student progress and well-being.
- Enforces school rules and regulations in order to maintain an appropriate learning environment for all students.
- Built and strengthened positive relationship with students, parents and teaching staff.
- Graded projects, exams and assignments to track student progressions.
- Participated in various workshops, trainings and conference to improve educations skills.
- Prepared and graded subject tests for students.
- Assessed student performance through tests, quizzes, and other assessments.
- Utilized technology- based learning tools to enhance classroom instructions.
- Prepared students for various inter school and inter house competitions

October 2021-June 2023
Assistant Teacher RSBV KONDLI – Delhi

- Assisted classroom teacher in developing and implementing lessons plans.
- Supervised small group activities
- Helped Maintain a safe and orderly learning environment
- Maintained accurate records of student's attendance and grades.
- Evaluated student work using established criteria.
- Facilitated communication between families and school personnel about issues relating to students during learning and free play time.
- Created calm and disciplined classroom environment to improve student focus.
- Prepared and graded subject testes for students

September 2014- October 2020
Assistant Teacher SKV PANDARA ROAD – DELHI

- Helped maintain a safe and orderly learning environment
- Encouraged positive behavior with rewards and incentives.
- Assessed Student progress through observation, testing & feedback from teachers.
- Collaborated with other staff members to ensure student success.
- Maintained accurate records of student attendance and grades.
- Assisted in planning field trips and special events such as assemblies or performances.
- Organized instructional materials, bulletin boards, displays, and demonstrations.
- Prepared reports on student performance for administrators

EDUCATION

2021	MASTER OF COMMERCE, YBN UNIVERSITY-RANCHI
2018	CTET (CENTRAL TEACHER ELIGIBILITY TEST)-DELHI
2018	BACHELOR OF EDUCATION, MDU- ROHTAK
2016	BACHELOR OF COMMERCE, DELHI UNIVERSITY- DELHI.
2014	ELEMENTARY TEACHER EDUCATION, DIET, KESHAV PURAM- DELHI
2012	SENIOR SECONDARY EDUCATION, MAHARAJA AGARSAIN PUBLIC SCHOOL, ASHOK VIHAR-DELHI
2010	SECONDARY EDUCATION, MAHARAJA AGARSAIN PUBLIC SCHOOL, ASHOK VIHAR-DELHI

ACCOMPLISHMENTS

- 2nd Position in Running
- Primary In charge in SKV PANDARA ROAD
- Attended multiple in service Trainings, conducted by CBSE, POCSO,
- Attended workshops by UNESCO.

TECHNICAL SKILLS

- Power Point
- MS word
- MS Excel

