

Dr Komal Sharma

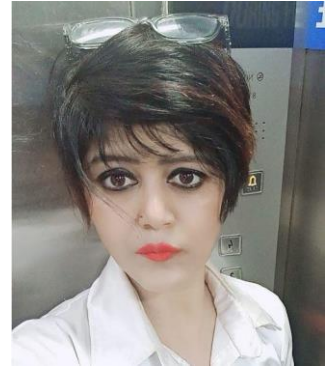
Mob no:-7975528690

Master's In computer application (MCA), B ed, PGDCA

NET Qualified, Phd

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About Me: -

Work is no different because being a 15 year long Professor in Computer Sciences and after that totally different field luckily, I am obsessed with staying organized and making everyone's life so easier. It brings genuine joy to my heart to take the burden off of my loved one's shoulder, and always do anything I can to enhance that.

Seriously Work is no different. There aren't many things that can grow a company the way that trust and dependability can, and I pride myself in being so dedicated to both.

I am highly versatile, naturally curious, passionate and great at learning new things.

CAREER SUMMARY

As a Professor I have 15years' experience in multi-task-related work in different Govt. Degree Colleges, Engineering colleges. I am taking classes of (11th and 12th, PUC1, PUC2,(Commerce)) BCA, BBA, BSC IT and manage admission process of students and managing college databases. I achieved 100% results in my all classes. I always interact with students and motivate them to learn new things and support those students who are not good in studies. Overall 15years experience in different fields.

I am taking Private coaching classes at home for 9 to 12th std all subjects (commerce all subjects + PCM) and BCA +Engineering subjects+ computer science) (Mon to Fri - 4 to 8 PM. Mental math and Akash classes also via Zoom.

PROFESSIONAL SUMMARY

New Oxford Groups of Institutions May 2024 to till date.

Worked as an **Academic Director** has to overseeing the Institution and maintain the Academic standard and reviews of the development of educational processes and policies to meet curriculum goals. Provide training to faculty on the latest instructional technology and technique. Develop unique and interactive educational programs and courses for students. Manage faculty resources, administrative staffs and other college resources and focused on the development and refinement of practices, policies, workflows, and procedures to ensure institutional effectiveness and through this practice, assists with planning and decision-making, program assessment, accreditation, curriculum development, and staff training. Develop unique and interactive educational programs and courses for students. Manage faculty resources, administrative staff and other resources.

New Cambridge Public High School Dec 2023 to May 2024

Working as a **Principal** must oversee all operations.

SWAMI VIVEKANANDA INSTITUTE OF EDUCATION

WORKED AS A HEAD OF CAMPUS(PRINCIPAL/Director) MAY 2021 to Nov2023

Being the head of an institution must oversee the day-to-day school operations, manage school logistics and budgets, set learning goals for students and teachers, regularly monitor their performance and present the data to the board members.

The New Horizon High School Dec 2020 to March 2021

Worked as a Academic Head During the Pandemic.

Rashtrorathana Vidya Kendra, Bangalore

Academic Head/Coordinator/ HR Recruiter, August 2019 to Nov.2020

As a Senior Teacher/Coordinator/Recruiter, I was taking math + sciences, and computer sciences classes of 8th std to 10th std and Handling Recruitment and Hiring Cycle. Controlling Solo and Mass Recruitment process and overseeing daily activities, management and hiring, Able to hire resource within the turn-around time, Facilitate the entire team, Negotiate with candidates for salaries, notice period etc. , Deliver results

under short notice, work with Technical team to schedule and organize interviews, Follow up with the resources until they join. Co-ordinating and communicating with the Parents and respective Class Teachers, Processing studying certificates and gate passes. Receiving calls and attending the parents, solve their queries. Meetings scheduled with Respected Principal and Correspondent Sir. Help the institution to become better known, Help the institution to gain an enhanced reputation, Influence decision makers to smile upon one's institution, Improve internal relations; teachers, students, other administrative staff, Maintain good relations with the community, Maintain positive relations with the alumni.

Bangalore Education Guidelines, Bangalore

Director/Board Member Dec 2018 to 31st July 2019

As a Head over seeing camper carrier, daily activities and hiring. Telephonic communicate with parents and guardians about their children's carrier. Giving guidance to the students as well as parents according to student interest in the field they want to go. From 10th standard to PHD level I am motivating and encourage to the students for their carrier's growth. Focused and camper's communication, coordinate and team skills as well as hard work in.

Ramaiah institute of Technology

Professor+ IT Recruiter Sep 2016 – Nov 2018

My role is to handle all operations of the Resources department. Handling Recruitment and Hiring Cycle. Controlling Solo and Mass Recruitment process. Conducting telephonic interviews, Organizing Technical tests for new candidates and planning various steps for talent management. Managing the track records of employees. Conduct cultural activities and Group discussion.

I used to take classes for 11th and 12th (Math + physics) B tech and BBA

Professor

Govt Degree College, Parade

September 2015 – Aug 2016(1 year) Jammu Area, India

I take different subjects of Computer Science like DBMS, Numerical Methods, OOPS, VB, C++, RDBMS and Conducting computer classes of BCA, BBA and B Com students. Preparing results. Maintaining college database, maintaining reports, updating the queries of students and answering.

Govt degree College, Udhampur

August 2011 – July 2014 (3 years) Jammu and Kashmir, India

As Lecturer manages all the college schedule, database, seminars, and workshops, conferences either National level or international level. Taking classes of BCA, BBA, BSC IT, Update college policies, arrange travels and accommodations, Answers students as well as employees' queries. Receiving best Administrative and teacher award. Authorized signatory for attesting forms etc.

Govt Degree college, Rajouri

August 2009 – July 2011 (2 years) Jammu Area, India

Taking classes of MCA, BCA, BBA and B Com and managing admission and examination record of 3000 above students in different streams. Managing their records and maintaining college databases.

Govt Degree College, Akhnoor

September 2008 – July 2009 (11 months) Jammu Area, India

Taking classes of BSC, BA and managing admission process, exams duties, maintain online records of students as well as employees, generating regular reports, office stock etc.

ACHIEVEMENT

- I gave a presentation on Pythagoras Theories about math at Unique International school Bangalore.
- I gave a presentation at the NATURAL RESOURCES conference conducted at Bangalore International School.
- I gave a presentation at the international conference on Global Warming conducted at Govt. Degree College Udhampur, Jammu, J&K.
- I participated in the National Conference in Mathematics organized by Govt. Gandhi Memorial Science College, Jammu, J&K.
- I had organized Heritage Club in collaboration with Govt. Degree College Udhampur, Jammu, J&K.
- I participated in a symposium on Climate Change held at Govt Degree College Akhnoor, Jammu, J&K.
- I had participating in National Translation Mission (Central Institute of Indian Languages) in collaboration with Govt. Degree College Udhampur, Jammu, J&K.
- I was a member of Organizing Committee for one day workshop on Nanoera Future Prospects in Nanotechnology organized by Govt Degree College, Udhampur, Jammu, J&K.

AWARDS

Awarded for social services on women's day 2024.

- Awarded to best teacher award 2022.
- Awarded to Vivekothsava Award in 2023.
- Awarded to Pride Indian Award in 2023.
- The Commendation Certificate is awarded to me of Computer Application Department on Global Warming.
- Appreciation certificate for best results 2021.
- UGC Sponsored International Conference in Govt. Degree College Udhampur, Jammu, J&K 2015.
- Awarded to best teacher in 2012; 2013
- Awarded appreciation certificate and trophy for best performance.
- Awarded indebtedness certificate for best result 2016.

CERTIFICATIONS

- **IBM Design Thinking Practitioner**
August 2016 – Present

➤ **Appreciation certificate**

Govt Degree college Udhampur, J&K

➤ **Dogra wall painting**

Govt Degree college Udhampur, J&K

➤ **Nano era Future Prospects in Nanotechnology Deptt.of Electronic & Physics(one day workshop)**

Govt Degree College Udhampur, J&K

➤ **National Translation Mission (Translators programme for knowledge text translation into Dogri)**

Govt Degree college Udhampur, J&K

➤ **National Conference in Mathematics on analysis and its applications**

Govt Gandhi Memorial Science College Jammu

➤ **Directorate of Environment %Remote Sensing organized by Govt of J&K**

Govt. Degree College Akhnoor, J&K

➤ **UGC sponsor International Conference on Global warming (presented paper)**

Govt Degree college, Udhampur, J&K

➤ **Appreciation and honour**

Govt. Degree College, Udhampur (Boys)

ACADEMIC PROFILE

➤ **Indira Gandhi University New Delhi**

Master of Computer Applications (MCA), Computer Science, Grade A

➤ **Delhi University**

Advance Diploma in Computer Applications (ADCA) Post Graduation, Grade A

➤ **BSC(Bachelor of Science(PCM))From Jammu University**

➤ **Indira Gandhi Delhi University**

BCA (bachelor's in computer sciences), Computer Science, Grade A

PERSONAL PROFILE

➤ *Husband Name : Randeep Jamwal*

➤ *Language Known : English, Hindi, Dogri, Punjabi, Pahari*

➤ *Address : NEO Town, Electronic City Phase-1, 560100*

➤ *Hobbies : Playing Shuttle, Learning new thing, Listening songs, Searching new Places, Traveling, Tracking*

DECLARATION

➤ *I Dr Komal Sharma, hereby affirm that all the details furnished above are true and correct to the best of my knowledge and belief.*

➤ *Place: Bangalore*

➤ *Name (Dr.Komal Sharma)*

➤ *Date:*